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Respondent

144      Stacia Biddle

12:11  
Time to complete

## 1. Please select your UC Committee \*

- ☐ Awards Special Committee
- ☐ Budget and Finance
- ☐ Communication
- ☐ Information Technology
- ☐ Institutional Advancement
- ☐ Physical Environment
- ☐ Campus Wellness
- ☒ Student Engagement and Success
- ☐ Talent Development and Human Resources
- ☐ ad hoc Social Engagement

2. Did the Committee meet this month? If you met, select Yes and complete the rest of the survey. Provide minutes in question 7. You do not need to upload documents unless they are supporting materials for this month's meeting.

If you did not meet, select No, give reason for the cancellation in question 7 and submit the survey. You do not need to complete the rest of the survey or upload any documents. Thank you for logging this month's meeting status. \*

☒ Yes

☐ No

3. Date of Meeting

2/14/2025



4. Committee Members in Attendance or Absent With Notice

John Messina, Adara Turek, Makayla Minard, J. Eric Veigel, Cam Feezel, Dorothy Gruich, Gwen Price, Jordan Renna, Daniel Friesner, Prat Naidu

5. Committee Members Absent Without Notice

Geraldine Wells, Lori Kidd

6. Based on your goals for the year, outline what decision were made or action items discussed during this month's meeting that moved goal(s) forward

the group briefly discussed our 3 main goals but primarily spent time planning to explore the student enrollment process at the next meeting

7. Provide Meeting Minutes/Monthly Report or reason for meeting cancellation here (do not attach minutes as a document in #8 below).

US Student Engagement and Success

Meeting Minutes

2/14/2025, 11:00 – 12:00

In Attendance: Adara Turek, Makayla Minard, John Messina, Stacia Biddle, Cam Feezel, Dan Friesner, J. Eric Veigel, Jordan Renna

Called to order at 11:05

1. Student Enrollment Navigation Challenges – Gwyneth Price

Gwen:

Common theme heard is its difficult to get enrolled

My hope coming to this group is finding what the barriers to enrollment are, then I can find the right individual to take the barrier down; primarily need this group to identify the barriers first.

a. Stacia- one common thing I've heard is how difficult it is to find info on classes.

b. Gwen- Didn't realize students couldn't just pick classes and build a schedule – they have to go to advisor to build that schedule.

i. No DPR – Stellic is supposed to replace.

ii. Doesn't always have the times, or all the info

iii. Nothing on the web about the next semester's classes

c. John- how do students know what they have to take

d. Jordan- stellic has the list of all requirements by category; tells whats completed/in progress, how many credits, etc.

i. For example in bio they need 19 credits of elective, a student has 16 credits it doesn't tell them that they need 3 more, just says the requirement is incomplete (red)

e. John – is there a way to pre-populate the anticipated classes in future semesters

f. Jordan – the information is in there on generally what classes are running when

g. Stacia-some systems lay out the sequence well, like when a student declares nursing, it populates the whole sequence

h. John – if a student opts out of the sequence, is there a red flag in the system to tell the advisor that the student is not on track

i. No- but there should be

i. Jordan – in bio theres no real sequence, some prereqs/coreqs but students complete those at varying pace (ie some students don't get through prereqs until year 3, some got them done in CCP)

j. Gwen- a lot of separated offices/departments, students assume they're cohesive, communicating, but as we've seen that's not often the case.

k. Stellic is priority for now. John will outreach for a fake student account.

2. Goal 1:

a. John – at a point in semester we need to remind about the resources and referrals. Will be putting out reminders for faculty on how to submit help-a-zips, counseling and testing center contact info. Usually when it gets in zipmail students repost it further

i. Jordan – email to deans/departments heads telling to send to all faculty, easy for them to forward it along.

b. Scheduling for March/April

i. John – spring break, sending out safety info can be useful. Also might ask health services for a post-spring break "staying healthy" message

3. Goal 2:

a. Stacia will talk to FSEC about implementing a requirement for faculty to use Brightspace.

Adjourned at 12:00

8. If you have a document that provides supporting materials for this month's work, upload here. This attachment should not be the monthly minutes (minutes should be submitted in #7 above).  
(Non-anonymous question)

9. Are there any new topic submissions or other information/feedback you would like to share from the committee?