

The University of Akron  
PROFESSIONAL DEVELOPMENT LEAVE REQUEST (AY \_\_\_\_\_ - \_\_\_\_\_)  
COVER PAGE

*Please see CBA Article 18 for details*

**Applications due to academic unit chair/director by October 1**

<b>NAME:</b>	<b>DEPARTMENT:</b>	<b>Zip +</b>	<b>TERM REQUESTED</b>		
			<b>FULL YEAR _____</b>	<b>FALL ONLY _____</b>	<b>SPRING ONLY _____</b>
<b>RANK:</b>	<b>EMPLOYEE ID</b>				

**Checklist for Submission**

- Non-technical abstract (cannot exceed one (1) page)
- Statement of the proposed activities, including a summary of the plan of action and its significance (cannot exceed three (3) pages)
- Statement of any additional financial subsidy (i.e.: external funding) associated with the application (cannot exceed one (1) page)
- Statement of how the proposed activities relate to the applicant's current fields of expertise: are the proposed activities an extension of current activities, are they new, etc. (cannot exceed one (1) page)
- Statement of the expected results and the impact (cannot exceed two (2) pages)
- Statement on the feasibility of the proposed activities (cannot exceed one (1) page)
- Two (2) page Curriculum Vitae
- If applicable, information that demonstrates success from earlier PDL's

Previous PDL Application Y/N? \_\_\_\_\_ Year: \_\_\_\_\_

Presentation Date: \_\_\_\_\_

**ACADEMIC UNIT CHAIR/DIRECTOR RECOMMENDATION:** \_\_\_\_ FOR \_\_\_\_ AGAINST\*

**DEAN RECOMMENDATION:** \_\_\_\_ FOR \_\_\_\_ AGAINST\*

\*Rationale provided and attached

<b>SIGNATURE (FACULTY MEMBER)</b>  *By signing I acknowledge that I have read and understand the AAUP CBA Article 18 and agree to the Faculty Commitment.	<b>DATE</b>  
<b>SIGNATURE (DEPARTMENT CHAIR/SCHOOL DIRECTOR)</b>  	<b>DATE</b>  