

The University of Akron
Classification Specification

Job Title: Custodial Equipment Repair Tech
Job Function: Staff
Job Family: Bargaining Unit
SOC Description: 5000 Facilities Management Division

Job Code: 91004
Grade: 06
FLSA: Non-Exempt
Date: 6/18

Job Summary:

Under general supervision from supervisor, coordinate, oversee, and perform scheduled maintenance on University cleaning equipment. Maintain an accurate inventory of custodial equipment campus-wide. Diagnose problems and repair as required. Serve as a team leader and train others in proper equipment operation as necessary.

Essential Functions:

30% Performs routine, preventative and emergency work repairs on buffers, scrubbers, vacuum cleaners, burnishers, and other equipment used in Building Services.

30% Compile and maintain time, material and work reports. Submit requests for parts, service, and equipment via a Computerized Maintenance Management System (CMMS).

15% Maintain parts, materials and tools related to and used in the repair of custodial equipment.

10% Sweep, mop, strip, wax, polish and renew floor surfaces. Clean and shampoo rugs and carpets.

10% Run service calls and transport equipment as required.

0-5% Perform other duties as assigned by Superintendent/Supervisor.

Education:

Requires high school diploma or GED.

Licenses/Certifications/Requirements:

Valid Drivers License

Experience:

Requires two years' experience with maintenance and repair of custodial equipment. Advanced knowledge of equipment operation, safety practices, skill in use of hand and power tools and problem solving skills are required. Ability to understand manuals and

Leadership:

No authority or responsibility for the supervision of others, exclusive of students.

Physical Requirements:

Extremely strenuous, with frequent physical exertion such as the lifting of very heavy items (100 lbs.) alone or 100+ lbs with assistance. Deep bending, crawling, climbing and/or working in difficult or cramped positions for extended periods.

Working Conditions:

Frequent or prolonged exposure to extreme levels of temperature, air pollution, noise, radiation, chemicals, contagious diseases, gasses and substances, heights, moving parts, or electrical hazards.

The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.