

The University of Akron
Classification Specification

Job Title:	Master Food Service Worker	Job Code:	96003
Job Function:	Staff	Grade:	02
Job Family:	Bargaining Unit	FLSA:	Non-Exempt
SOC Description:	2000 Finance Accounting Division	Date:	7/12

Job Summary:

Under general supervision assist in food preparation and related food service activities. Serve as team leader and train others in proper work methods and procedures.

Essential Functions:

70% Food production to include following recipes, use of proper equipment and monitoring of food quality. Assure customers are served with proper portions in a friendly manner.

20% Maintain a clean and sanitary work area and wholesomeness of food. Follow proper safety and sanitation procedures. Maintain equipment in a clean and safe manner. Practice safe hygiene practices.

10% Promote operation through positive representation of department.

0-10% Complete work, time and material usage reports. Perform other duties as assigned by superintendent/supervisor.

Education:

Requires high school diploma or GED.

Licenses/Certifications:

None.

Experience:

Requires a minimum 2 years experience in food preparation, customer service and food sanitation. Knowledge of safety practices and skill in operation of kitchen equipment required. Ability to count and read short sentences with common vocabulary required. Prior experience directing others preferred..

Leadership:

Provide guidance to nonexempt staff including general scheduling, assigning tasks and monitoring work activities.

Physical Requirements:

Must be able to lift 80 pounds without assistance and demonstrate bending, crouching and lifting. Must be able to climb a ladder.

Working Conditions:

Routine exposure to heat, cold, moisture/wetness, inclement weather, noise and air pollution. May involve exposure to chemical substances, hazards and moving parts. Overtime/Call-ins may be mandatory based on university need.

The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.