

**3359-25-07   Unclassified classification plan.**

- (A)   The university of Akron shall establish, modify, or repeal, by rule, a job classification plan for all positions, offices, and employments in the unclassified civil service.
- (B)   The university of Akron shall assign a classification title to each classification within the unclassified classification plan.
- (C)   The university of Akron shall assign each classification to a pay range.
- (D)   The university of Akron shall assign a numbering system for the classification process.
- (E)   The following are the classifications that the university of Akron shall assign all positions within the unclassified service.

**The University of Akron  
Unclassified Staff Classifications (Series 20000)**

**2000 Finance / Accounting Division**

2100 Accounting Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>           | <b>Flsa:</b> |
|---------------|------------------|-----------------------------|--------------|
| 118           | 22102            | Inventory Accountant        | Exempt       |
| 120           | 22103            | Internal Auditor            | Exempt       |
| 120           | 22105            | Accountant                  | Exempt       |
| 120           | 22106            | Budget Analyst              | Exempt       |
| 119           | 22107            | Budget Administrator Sr     | Exempt       |
| 122           | 22108            | Mgr Payroll                 | Exempt       |
| 123           | 22109            | University Internal Auditor | Exempt       |
| 123           | 22110            | Assoc Controller            | Exempt       |
| 126           | 22111            | Assoc VP/Controller         | Exempt       |
| 122           | 22112            | Asst Controller             | Exempt       |
| 124           | 22114            | Dir Off Res Anly & Budget   | Exempt       |
| 121           | 22115            | Accountant Sr               | Exempt       |

|     |       |                                               |        |
|-----|-------|-----------------------------------------------|--------|
| 121 | 22116 | Budget Analyst Sr                             | Exempt |
| 888 | 22117 | Spec Asst to VP Business & Finance            | Exempt |
| 121 | 22118 | Position Management Analyst Sr                | Exempt |
| 122 | 22119 | Asst Dir Office of Resource Analysis & Budget | Exempt |
| 124 | 22120 | Dir Financial Services & Systems              | Exempt |
| 124 | 22121 | Dir Financial Reporting                       | Exempt |
| 120 | 22122 | Financial Analyst                             | Exempt |
| 120 | 22123 | University Treasury Mgr                       | Exempt |
| 123 | 22124 | Treasury Mgr Sr                               | Exempt |
| 120 | 22125 | Fiscal Administrator                          | Exempt |
| 122 | 22127 | Dir Accounting – UARF                         | Exempt |

#### 2200 Cash Collection and Disbursement Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                                                        | <b>Flsa:</b> |
|---------------|------------------|------------------------------------------------------------------------------------------|--------------|
| 120           | 22201            | Mgr Cashier's Office                                                                     | Exempt       |
| 121           | 22202            | Mgr Accounts Receivables, Collections, Check Disbursement Ofc, & Installment Payment Ofc | Exempt       |
| 120           | 22203            | Mgr Accounts Payable                                                                     | Exempt       |
| 125           | 22204            | Dir Stu Financials                                                                       | Exempt       |

#### 2300 Purchasing Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>           | <b>Flsa:</b> |
|---------------|------------------|-----------------------------|--------------|
| 121           | 22301            | Asst Dir Purchasing         | Exempt       |
| 120           | 22302            | Coord Contracting/Insurance | Exempt       |
| 123           | 22304            | Assoc Dir Purchasing        | Exempt       |
| 125           | 22305            | Dir Purchasing              | Exempt       |

## 2500 Dining Services Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                  | <b>Flsa:</b>  |
|---------------|------------------|------------------------------------|---------------|
| 120           | 22502            | Asst Dir Univ Dining Srvs          | Exempt        |
| 124           | 22504            | Dir Dinning Services & Admin       | Exempt        |
| 119           | 22505            | Mgr Crystal Room Oper              | Exempt        |
| 119           | 22506            | General Manager C-Stores           | Exempt        |
| 119           | 22507            | General Manager-Retail             | Exempt        |
| 120           | 22509            | Executive Chef                     | Exempt        |
| 118           | 22510            | Catering & Hotel Group Sales Coord | Exempt        |
| <u>122</u>    | <u>22511</u>     | <u>Assoc Dir Dining Srvs/Admin</u> | <u>Exempt</u> |

## 2700 Auxiliary Services Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 121           | 22701            | Dir Parking Srvs                 | Exempt       |
| 121           | 22702            | Dir Printing Srvs                | Exempt       |
| 126           | 22703            | Assoc VP Auxiliary Enterprises   | Exempt       |
| 123           | 22704            | Dir Marketing & Retail           | Exempt       |
| 122           | 22705            | Dir PFOC Business Oper           | Exempt       |
| 119           | 22706            | Asst Dir Parking & Info Services | Exempt       |
| 124           | 22801            | Dir Telecom Services             | Exempt       |
| 120           | 22802            | PFOC Budget/Fiscal Administrator | Exempt       |

## 2900 Quaker Hotel Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>          | <b>Flsa:</b> |
|---------------|------------------|----------------------------|--------------|
| 999           | 22901            | Front Desk Clerk           | Non-exempt   |
| 999           | 22902            | Night Auditor              | Non-exempt   |
| 999           | 22903            | Front Desk/Reservation Mgr | Exempt       |

|     |       |                                 |            |
|-----|-------|---------------------------------|------------|
| 999 | 22904 | Hotel Housekeeping Attendant    | Non-exempt |
| 999 | 22905 | Supv Housekeeping               | Exempt     |
| 999 | 22906 | General Manager – Quaker        | Exempt     |
| 999 | 22907 | Hotel Accountant                | Exempt     |
| 999 | 22909 | Shift Leader-Hotel Housekeeping | Non-exempt |
| 999 | 22910 | Hotel Custodian                 | Non-exempt |

### **3000 Information Technology Division**

#### **3100 Information Services Administrative Group**

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                       | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------|--------------|
| 122           | 23119            | Asst To The VP/CIO Budget               | Exempt       |
| 119           | 23125            | Supv Computer Solutions                 | Exempt       |
| 118           | 23127            | Inventory Specialist                    | Exempt       |
| 120           | 23128            | Asst to VP Information Technology & CIO | Exempt       |
| 120           | 23420            | Learning Tech Support Spec              | Exempt       |

#### **3700 Library Group**

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 118           | 23701            | Coord Library Services – WC    | Exempt       |
| 117           | 23702            | Slide Librarian                | Exempt       |
| 118           | 23703            | Archives Assoc Sr              | Exempt       |
| 118           | 23704            | Coord Access Services          | Exempt       |
| 118           | 23705            | Coord Library Acquisitions     | Exempt       |
| 119           | 23706            | Reference/Outreach Librarian   | Exempt       |
| 119           | 23707            | Asst Law Librarian             | Exempt       |
| 119           | 23708            | Public Services Librarian      | Exempt       |
| 119           | 23709            | Science & Technology Librarian | Exempt       |

|     |        |                                     |            |
|-----|--------|-------------------------------------|------------|
| 120 | 23710  | Mgr Library Services – WC           | Exempt     |
| 120 | 23711  | Asst Law Librarian-Tech Srvs        | Exempt     |
| 119 | 23712  | Asst Law Librarian Tech Srvs        | Exempt     |
| 119 | 23713  | Subject Librarian                   | Exempt     |
| 119 | 23714I | Interim Mgr, Access Srvs            | Non-exempt |
| 123 | 23715  | Deputy Law Librarian                | Exempt     |
| 120 | 23716  | Corporate Services Center Librarian | Exempt     |
| 118 | 23718  | Coord Psychology Archives           | Exempt     |
| 121 | 23719  | Mgr Special Collections             | Exempt     |
| 122 | 23807  | General Manager Z-TV                | Exempt     |
| 118 | 23811  | Spec Colls Lib/Asst Proc Archivist  | Exempt     |

#### **4000 Business / Administrative Division**

##### 4100 Human Resources Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                | <b>Flsa:</b> |
|---------------|------------------|--------------------------------------------------|--------------|
| 119           | 24101            | Coord/Recruiter Empl Srvs                        | Exempt       |
| 119           | 24102            | Compensation Analyst                             | Exempt       |
| 121           | 24103            | Supv Employment Services                         | Exempt       |
| 123           | 24104            | Director EEO Compliance                          | Exempt       |
| 121           | 24105            | Asst Dir HRIS                                    | Exempt       |
| 123           | 24106            | Dir HRIS                                         | Exempt       |
| 123           | 24107            | Dir Compensation                                 | Exempt       |
| 123           | 24108            | Dir Benefits Admin                               | Exempt       |
| 124           | 24109            | Asst Exec Dir Human Resources                    | Exempt       |
| 120           | 24110            | Compensation Analyst Sr                          | Exempt       |
| 119           | 24111            | Organizational Learning & Development Consultant | Exempt       |
| 120           | 24112            | Employee Training & Dev Spec                     | Exempt       |

|            |              |                                   |               |
|------------|--------------|-----------------------------------|---------------|
| 123        | 24113        | Dir Training & Development Srvs   | Exempt        |
| 120        | 24115        | HR Research Analyst               | Exempt        |
| 121        | 24116        | Asst Dir Benefits Admin           | Exempt        |
| 123        | 24117        | Dir Labor Relations & Immigration | Exempt        |
| 121        | 24118        | Mgr Classification & Research     | Exempt        |
| 119        | 24119        | Classification & Research Analyst | Exempt        |
| 120        | 24120        | HR Analyst                        | Exempt        |
| 120        | 24121        | Mgr Human Resources               | Exempt        |
| 121        | 24123        | Tech Administrator-HR             | Exempt        |
| <u>119</u> | <u>24124</u> | <u>Benefits Analyst</u>           | <u>Exempt</u> |

#### 4200 Affirmative Action Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                 | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------|--------------|
| 122           | 24201            | Assoc Dir EEO/AA                  | Exempt       |
| 124           | 24202            | Dir Aff Action & Equal Employ Opp | Exempt       |

#### 4300 Public Relations/Development Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>      | <b>Flsa:</b> |
|---------------|------------------|------------------------|--------------|
| 119           | 24301            | Public Relations Rep   | Exempt       |
| 118           | 24302            | Mgr Editorial Services | Exempt       |
| 118           | 24303            | Editor Akron Magazine  | Exempt       |
| 118           | 24304            | Dir Hower House        | Exempt       |
| 118           | 24306            | Asst Dir Alumni        | Exempt       |
| 118           | 24307            | Graphic Designer       | Exempt       |
| 119           | 24308            | Advertising Mgr        | Exempt       |

|     |       |                                                      |        |
|-----|-------|------------------------------------------------------|--------|
| 121 | 24309 | Assoc Dir Alumni                                     | Exempt |
| 122 | 24310 | General Mgr WZIP-FM                                  | Exempt |
| 122 | 24311 | Mgr Publications                                     | Exempt |
| 122 | 24312 | Dir Development                                      | Exempt |
| 124 | 24313 | Exec Dir Alumni Assoc & College Centered Development | Exempt |
| 124 | 24314 | Dir Major Gifts                                      | Exempt |
| 124 | 24315 | Dir College Dev & Plan Giving                        | Exempt |
| 124 | 24316 | Dir Institutional Marketing                          | Exempt |
| 120 | 24317 | Coord Real Estate                                    | Exempt |
| 888 | 24318 | Dir Corp & Govt Relations                            | Exempt |
| 120 | 24319 | Asst Dir Development                                 | Exempt |
| 119 | 24320 | Comm Officer VP/CIO Division                         | Exempt |
| 124 | 24321 | Dir Devel For Col Ctr Prog                           | Exempt |
| 888 | 24322 | Dir University Press                                 | Exempt |
| 120 | 24323 | Sr Public Relations Rep                              | Exempt |
| 123 | 24324 | Asst Dir Institutional Marketing                     | Exempt |
| 888 | 24325 | Assoc VP Community Relations                         | Exempt |
| 119 | 24326 | Senior Writer                                        | Exempt |
| 122 | 24328 | Mgr Governmental Communications                      | Exempt |
| 124 | 24329 | Dir Alumni Association                               | Exempt |
| 124 | 24331 | Dir Internal Communications                          | Exempt |
| 121 | 24332 | Mgr Sys Tech Dev Srvs                                | Exempt |
| 121 | 24333 | Assoc Dir Annual Fund & Dev Services                 | Exempt |
| 117 | 24334 | Asst Dir Hower House                                 | Exempt |
| 122 | 24335 | Dir Development Ctr Gift & Estate Planning           | Exempt |
| 888 | 24336 | Dir State Governmental Affairs                       | Exempt |

|     |       |                                        |            |
|-----|-------|----------------------------------------|------------|
| 122 | 24337 | Dir Development – Research             | Exempt     |
| 120 | 24338 | Asst Dir Development – Research        | Exempt     |
| 122 | 24339 | Dir Development – Special Programs     | Exempt     |
| 120 | 24340 | Communication Officer-Dept Development | Exempt     |
| 124 | 24341 | Regional Dir Development-Major Gifts   | Exempt     |
| 123 | 24342 | Dir Media Relations                    | Exempt     |
| 122 | 24345 | Dir Development-Fund Raising           | Exempt     |
| 122 | 24346 | Dir Development – Major Gifts          | Exempt     |
| 120 | 24348 | Dir Alumni & Annual Fund Ext Progs     | Exempt     |
| 126 | 24550 | Assoc VP & Assoc Gen Counsel           | Exempt     |
| 118 | 24351 | Web & Comm Spec                        | Non-Exempt |

## 4400 General Counsel Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                          | <b>Flsa:</b>  |
|---------------|------------------|--------------------------------------------|---------------|
| 124           | 24402            | Assoc General Counsel                      | Exempt        |
| 122           | 24403            | Asst To General Counsel                    | Exempt        |
| 123           | 24404            | Asst General Counsel                       | Exempt        |
| <u>123</u>    | <u>24405</u>     | <u>Assoc Gen Couns &amp; Rec Compl Off</u> | <u>Exempt</u> |

## 4500 Senior Administration Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>             | <b>Flsa:</b> |
|---------------|------------------|-------------------------------|--------------|
| 126           | 24502            | Assoc VP & Deputy Gen Counsel | Exempt       |
| 126           | 24504            | Assoc VP Development          | Exempt       |
| 126           | 24505            | Assoc VP & Dean of Students   | Exempt       |
| 126           | 24506            | Asst VP Special Srvs/Students | Exempt       |
| 122           | 24507            | Dir Special Projects          | Exempt       |
| 125           | 24510            | Asst VP Physical Facilities   | Exempt       |

|     |       |                                             |        |
|-----|-------|---------------------------------------------|--------|
| 126 | 24511 | Assoc VP Public Affairs & Dev               | Exempt |
| 126 | 24514 | Dean Workforce Dev & Cont Educ              | Exempt |
| 126 | 24515 | Dean University College                     | Exempt |
| 126 | 24517 | Assoc VP Treasury & Financial Planning      | Exempt |
| 126 | 24518 | Assoc VP Enrollment Management              | Exempt |
| 120 | 24523 | Admin Coord Pres Office                     | Exempt |
| 122 | 24524 | Asst To Prov-Adm Srvs                       | Exempt |
| 126 | 24526 | Assoc VP Strategic Initiatives & Engagement | Exempt |
| 126 | 24527 | Assoc VP Student Success                    | Exempt |
| 126 | 24529 | Asst VP Labor Relations                     | Exempt |
| 888 | 24530 | Asst to President                           | Exempt |
| 126 | 24531 | Dean CBA                                    | Exempt |
| 125 | 24532 | Asst VP Campus Safety                       | Exempt |
| 126 | 24534 | Asst VP & Assoc General Counsel             | Exempt |
| 999 | 24535 | Chief of Staff                              | Exempt |
| 126 | 24536 | Sr Assoc VP Employee & Labor Relations      | Exempt |
| 999 | 24537 | Assoc VP Inclusion & Equity/CDO             | Exempt |
| 126 | 24538 | Assoc VP Communications/CCO                 | Exempt |
| 126 | 24539 | Asst VP Human Resources                     | Exempt |
| 999 | 24541 | Assoc VP Strategy & Finance                 | Exempt |
| 126 | 24542 | Asst VP Student Engagement & Success/CHO    | Exempt |
| 126 | 24543 | Asst VP Student Engagement & Success        | Exempt |
| 126 | 24545 | Assoc VP Inst Oper Eff                      | Exempt |
| 122 | 24812 | Dir Technology-Summit College               | Exempt |
| 126 | 24546 | Asst VP Alumni & Col Ctr Progs              | Exempt |
| 126 | 24547 | Asst VP Development                         | Exempt |
| 126 | 24548 | Exec Dir Corp Fnd&Dir Dev COE & PSPE        | Exempt |
| 126 | 24549 | Assoc VP & Chief Mrktg Officer              | Exempt |

|            |              |                                                |               |
|------------|--------------|------------------------------------------------|---------------|
| <u>126</u> | <u>24552</u> | <u>Assoc VP for Stu Success</u>                | <u>Exempt</u> |
| 119        | 24813        | Mgr Operations & Technology-<br>Communications | Exempt        |

### **5000 Facilities Management Division**

#### **5100 Facilities Management Administrative Group**

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                       | <b>Flsa:</b> |
|---------------|------------------|---------------------------------------------------------|--------------|
| 121           | 25102            | Mgr Construction                                        | Exempt       |
| 121           | 25103            | Mechanical Engineer                                     | Exempt       |
| 121           | 25104            | Electrical Engineer                                     | Exempt       |
| 122           | 25105            | Dir Camp Plng & Space Utl                               | Exempt       |
| 121           | 25106            | Asst Dir Grounds & Campus Srvs                          | Exempt       |
| 121           | 25107            | Assoc Dir Building Grounds & Special<br>Services        | Exempt       |
| 122           | 25108            | Assoc Dir Maintenance & Operations                      | Exempt       |
| 122           | 25109            | Assoc Dir Energy Management                             | Exempt       |
| 124           | 25110            | Dir Capital Planning & Fac Mgmt                         | Exempt       |
| 123           | 25111            | Assoc Dir Physical Facilities<br>Administration         | Exempt       |
| 124           | 25114            | Dir Arch Design & Construction                          | Exempt       |
| 120           | 25115            | Mgr Physical Facilities                                 | Exempt       |
| 121           | 25117            | Staff Architect                                         | Exempt       |
| 119           | 25118            | Mgr Physical Facilities Services Center                 | Exempt       |
| 120           | 25121            | Facilities Manager-RLH                                  | Exempt       |
| 121           | 25122            | Asst Dir Bldg, Srvs, Grnds, Special Srvs<br>& Recycling | Exempt       |
| 120           | 25124            | Mgr Gnds, Spec Srvs & Recycling                         | Exempt       |
| 121           | 25126            | Energy Manager/Auditor                                  | Exempt       |

### **6000 Public Safety Division**

## 6200 Police Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>      | <b>Flsa:</b> |
|---------------|------------------|------------------------|--------------|
| 123           | 26201            | Asst Chief Univ Police | Exempt       |
| 124           | 26202            | Chief Univ Police      | Exempt       |
| 121           | 26203            | Lieutenant             | Exempt       |
| 118           | 26204            | Police Officer 1       | Non-exempt   |
| 122           | 26205            | Captain                | Exempt       |

## 6300 Safety Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 123           | 26301            | Dir Envi Health & Occup Safety | Exempt       |
| 120           | 26303            | Environmental Compl Officer    | Exempt       |

**7000 Student Services Division**

## 7100 Student Services Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                         | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------------------------|--------------|
| 119           | 27101            | Disability Spec & Srv Coord                               | Exempt       |
| 119           | 27102            | Asst Dir Student Employment                               | Exempt       |
| 119           | 27103            | Asst Dir Intl Progs Edu Abroad                            | Exempt       |
| 124           | 27105            | Dir Office Of Accessibility                               | Exempt       |
| 121           | 27106            | Assoc Dir Office Accessibility                            | Exempt       |
| 124           | 27107            | Dir International Prog                                    | Exempt       |
| 122           | 27108            | Sr Assoc Dir Student Life                                 | Exempt       |
| 119           | 27110            | Immigration Programs Spec                                 | Exempt       |
| 121           | 27112            | Asst to VP Fiscal Operations Student Engagement & Success | Exempt       |

|     |       |                                     |        |
|-----|-------|-------------------------------------|--------|
| 888 | 27113 | Asst to VP Student Affairs          | Exempt |
| 118 | 27114 | Student Services Specialist         | Exempt |
| 122 | 27115 | Mgr Enrollment Services Systems     | Exempt |
| 888 | 27116 | Asst Dean Student Success           | Exempt |
| 124 | 27117 | Exec Asst to VP Student Affairs     | Exempt |
| 119 | 27118 | Mgr Student Services – WC           | Exempt |
| 121 | 27119 | Assoc Dir Off University Scheduling | Exempt |
| 999 | 27120 | Coord Ldrshp & Transition-OOA       | Exempt |
| 124 | 27121 | Coord Care Team Outreach & Supp     | Exempt |
| 119 | 27122 | Coord Intl Admin & Rec              | Exempt |
| 119 | 27123 | Coord Intl Acad & Co-Curr Prog      | Exempt |

## 7300 Financial Aid Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                           | <b>Flsa:</b>  |
|---------------|------------------|---------------------------------------------|---------------|
| 120           | 27301            | Coord Grad Stu Fin Aid                      | Exempt        |
| 119           | 27302            | Asst Dir Stu Financial Aid                  | Exempt        |
| 120           | 27303            | Assoc Dir Stu Financial Aid                 | Exempt        |
| 122           | 27304            | Sr Assoc Dir Stu Fin Aid-Adm                | Exempt        |
| <u>125</u>    | <u>27305</u>     | <u>Exec Dir Stu Fin Aid</u>                 | <u>Exempt</u> |
| 120           | 27307            | Assoc Dir Stu Fin Aid & Enrollment Services | Exempt        |
| 888           | 27308            | Coord Scholarships & Financial Aid          | Exempt        |

## 7400 Registrar's Office

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 120           | 27403            | Asst University Registrar      | Exempt       |
| 122           | 27404            | Assoc University Registrar-Sys | Exempt       |
| 125           | 27405            | University Registrar           | Exempt       |

|     |       |                           |        |
|-----|-------|---------------------------|--------|
| 122 | 27406 | Assoc Univ Registrar-Oper | Exempt |
|-----|-------|---------------------------|--------|

## 7500 Student Activities Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                  | <b>Flsa:</b> |
|---------------|------------------|------------------------------------|--------------|
| 120           | 27502            | Asst Dir Progs                     | Exempt       |
| 119           | 27503            | Asst Dir Commuter Central          | Exempt       |
| 119           | 27504            | Asst Dir Stu Judicial Affairs      | Exempt       |
| 119           | 27505            | Asst Dir Gameroom & Theatre        | Exempt       |
| 121           | 27506            | Assoc Dir Res Life-Activities      | Exempt       |
| 121           | 27507            | Assoc Dir Res Life & Housing       | Exempt       |
| 119           | 27508            | Asst Dir Greek Life                | Exempt       |
| 121           | 27509            | Sr Assoc Dir GSC Programs & Events | Exempt       |
| 124           | 27510            | Dir GSC                            | Exempt       |
| 125           | 27511            | Asst Dean Student Life             | Exempt       |
| 124           | 27512            | Dir Res Life & Housing             | Exempt       |
| 124           | 27513            | Dir Health Svcs                    | Exempt       |
| 119           | 27514            | Coord Health Educ & Wellness       | Exempt       |
| 120           | 27515            | Asst Dir Aquatics                  | Exempt       |
| 122           | 27517            | Assoc Dir Rec & Wlms Svcs Oper     | Exempt       |
| 123           | 27518            | Sr Dir Student Life & Enr Mgmt     | Exempt       |
| 119           | 27519            | Mgr Aquatics                       | Exempt       |
| 120           | 27520            | Asst Dir Operations                | Exempt       |
| 124           | 27522            | Dir Student Rec & Wellness Ctr     | Exempt       |
| 120           | 27520            | Asst Dir Operations                | Exempt       |
| 119           | 27523            | Asst Dir Event Planning Services   | Exempt       |
| 119           | 27524            | Asst Dir Maintenance & Technology  | Exempt       |
| 122           | 27525            | Nurse Practitioner-Nursing         | Exempt       |
| 122           | 27526            | Assoc Dir Rec & Wlms Svcs Prog     | Exempt       |

|     |        |                                                |        |
|-----|--------|------------------------------------------------|--------|
| 119 | 27527  | Mgr Group Exercise & Wellness                  | Exempt |
| 120 | 27528  | Asst Dir Marketing & Membership                | Exempt |
| 119 | 27529  | Mgr Informal Recreation                        | Exempt |
| 119 | 27530  | Mgr Special Events                             | Exempt |
| 119 | 27531  | Mgr Outdoor Adventure                          | Exempt |
| 119 | 27532  | Mgr Intramurals                                | Exempt |
| 119 | 27533  | Mgr Wellness                                   | Exempt |
| 119 | 27534  | Mgr Fitness & Wellness                         | Exempt |
| 119 | 27535  | Mgr Aquatic Operations                         | Exempt |
| 119 | 27536  | Mgr Membership                                 | Exempt |
| 121 | 27537  | Mgr Information Systems                        | Exempt |
| 119 | 27538  | Mgr Maintenance                                | Exempt |
| 118 | 27539  | Coord Group Exercise & Incentive Progs         | Exempt |
| 119 | 27540  | Asst Dir Res Life & Housing                    | Exempt |
| 121 | 27541  | Assoc Dir Student Union Operations             | Exempt |
| 888 | 27542  | Dir Leadership, Development & Special Projects | Exempt |
| 120 | 27543  | Asst Dir Campus Programs                       | Exempt |
| 119 | 27544  | Asst Dir Co-Curricular Programs                | Exempt |
| 124 | 27545I | Interim Dir Stu Jud Affairs                    | Exempt |
| 120 | 27546  | Asst Dir Residence Life & Housing-South Quad   | Exempt |
| 119 | 27549  | Asst Dir Off Campus Student Services           | Exempt |
| 123 | 27550  | Dir Off Campus Student Housing                 | Exempt |
| 119 | 27551  | Coord Civic Engagement                         | Exempt |
| 119 | 27552  | Coord Leadership Programs                      | Exempt |

|            |              |                                           |               |
|------------|--------------|-------------------------------------------|---------------|
| 999        | 27553        | Promotion Mgr-The Buchtelite              | Non-Exempt    |
| 121        | 27555        | Assoc Dir RLH-Housing Srvs                | Exempt        |
| 122        | 27556        | Dir The Akron Experience                  | Exempt        |
| 999        | 27557        | Conduct Officer                           | Exempt        |
| <u>119</u> | <u>27558</u> | <u>Coord Stu Union Events &amp; Sched</u> | <u>Exempt</u> |
| <u>120</u> | <u>27559</u> | <u>Asst Dir Stu Health Srvs</u>           | <u>Exempt</u> |

## 7600 Admissions Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                          | <b>Flsa:</b>  |
|---------------|------------------|--------------------------------------------|---------------|
| 121           | 27602            | _Mgr Graduate Admissions                   | Exempt        |
| 118           | 27603            | CP & Adult Srvs Spec-Wayne                 | Exempt        |
| 118           | 27604            | Admissions Counselor                       | Exempt        |
| 119           | 27606            | Asst Dir Adm For Events                    | Exempt        |
| 119           | 27607            | Asst Dir Adm for Multi Recruit             | Exempt        |
| 119           | 27608            | Asst Dir Admissions                        | Exempt        |
| 122           | 27609            | Sr Assoc Dir Admissions-Outreach           | Exempt        |
| 125           | 27612            | Dir Admissions                             | Exempt        |
| 120           | 27613            | Sr Asst Dir Admissions                     | Exempt        |
| 118           | 27614            | Adm Couns & Coord Stu Act-Wayne            | Exempt        |
| 121           | 27615            | Assoc Dir Admissions                       | Exempt        |
| <u>121</u>    | <u>27617</u>     | <u>Assoc Dir Int'l Progs &amp; Srvs</u>    | <u>Exempt</u> |
| 120           | 27618            | Mgr Stu Recruiting & Comm Rel              | Exempt        |
| 118           | 27619            | Coord Adm Adult Recruitment                | Exempt        |
| 120           | 27620            | Asst Dir Admissions & Data Mgr             | Exempt        |
| 120           | 27621            | Asst Dir Adm & Stu Aff & Acad Succ<br>Prog | Exempt        |
| 122           | 27622            | Dir Transfer Student Services Ctr          | Exempt        |
| 119           | 27623            | Asst Dir Transfer Student Services Ctr     | Exempt        |

## 7700 Student Advising Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                   | <b>Flsa:</b>  |
|---------------|------------------|-----------------------------------------------------|---------------|
| 118           | 27701            | Academic Adviser I                                  | Non-exempt    |
| 119           | 27703            | Asst Dir Career Services – CCM                      | Exempt        |
| <u>119</u>    | <u>27704</u>     | <u>Int'l Stu Adv Aca &amp; Educ Abr</u>             | <u>Exempt</u> |
| 119           | 27705            | Academic Adviser-Athletes                           | Exempt        |
| 119           | 27706            | Academic Adviser II                                 | Exempt        |
| 121           | 27708            | Asst Dir Academic Advisement                        | Exempt        |
| 121           | 27709            | Assoc Dir Career Center                             | Exempt        |
| 121           | 27710            | Psychologist                                        | Exempt        |
| 121           | 27711            | Asst Dir CT&C Ctr-Training                          | Exempt        |
| 122           | 27712            | Assoc Dir CT&C Ctr-Training                         | Exempt        |
| 122           | 27713            | Assoc Dir Testing                                   | Exempt        |
| 123           | 27714            | Sr Assoc Dir CT & C Center                          | Exempt        |
| 123           | 27715            | Dir Academic Advisement                             | Exempt        |
| 125           | 27716            | Dir CT& C Center                                    | Exempt        |
| 122           | 27717            | Dir Multicultural Development                       | Exempt        |
| 119           | 27718            | Coord Residence Life                                | Exempt        |
| 122           | 27719            | Assoc Athl Dir Student Athlete<br>Academic Services | Exempt        |
| 119           | 27720            | Acad Adviser-AAP                                    | Exempt        |
| 119           | 27721            | Acad Adv & Coord CP-Wayne                           | Exempt        |
| 120           | 27723            | Coord Min Stu Adv Srvs/Acad Adv                     | Exempt        |
| 125           | 27724            | Exec Dir Career Center                              | Exempt        |
| 119           | 27725            | Recruiter/Advisor-Nursing                           | Exempt        |
| 121           | 27726            | Psychologist Resident                               | Exempt        |
| 119           | 27728            | Asst Dir Employer Relation – CCM                    | Exempt        |

|            |              |                                                 |               |
|------------|--------------|-------------------------------------------------|---------------|
| 119        | 27731        | Asst Dir Career Center                          | Exempt        |
| 119        | 27732        | Asst Dir Career Employment–CCM                  | Exempt        |
| 120        | 27733        | Assoc Dir Multicultural Development             | Exempt        |
| 120        | 27734        | Assoc Dir Multicultural Development<br>Prog     | Exempt        |
| 120        | 27735        | Dir Academic Support Services-<br>Athletics     | Exempt        |
| 119        | 27736        | Coord Academic Support Services-<br>Athletics   | Exempt        |
| 120        | 27737        | Counselor/ADA Representative                    | Exempt        |
| 119        | 27738        | Academic Advisor & Special Events               | Exempt        |
| 121        | 27739        | Asst Dir Campus Outreach Academic<br>Advisement | Exempt        |
| 119        | 27742        | Academic Adviser-AAP (hourly)                   | Exempt        |
| 121        | 27744        | Sr Business Analyst                             | Exempt        |
| <u>118</u> | <u>27746</u> | <u>Coord Employer Relations</u>                 | <u>Exempt</u> |
| <u>120</u> | <u>27747</u> | <u>Sr Asst Dir Career Services</u>              | <u>Exempt</u> |

## 7800 Athletic Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>             | <b>Flsa:</b> |
|---------------|------------------|-------------------------------|--------------|
| 118           | 27801            | Dir InfoCision Stadium        | Exempt       |
| 116           | 27802            | Coord Video                   | Exempt       |
| 117           | 27803            | Mgr Ticket Office             | Exempt       |
| 118           | 27804            | Dir Ticket Operations         | Exempt       |
| 117           | 27805            | Equipment Mgr                 | Exempt       |
| 118           | 27806            | Asst Dir Athletics Media Rel  | Exempt       |
| 118           | 27807            | Asst Athletics Trainer        | Exempt       |
| 120           | 27808            | Assoc Dir Athl Communications | Exempt       |
| 120           | 27809            | Dir Sports Medicine           | Exempt       |

|     |       |                                                 |        |
|-----|-------|-------------------------------------------------|--------|
| 121 | 27810 | Asst Athletics Dir Media Relations              | Exempt |
| 122 | 27811 | Assoc Athletics Dir Facilities & Operations     | Exempt |
| 122 | 27812 | Assoc Athletics Dir External Relations          | Exempt |
| 122 | 27813 | Assoc Athletics Dir Business                    | Exempt |
| 123 | 27814 | Sr Assoc Athletics Dir/SWA                      | Exempt |
| 114 | 27816 | Asst Equipment Mgr                              | Exempt |
| 121 | 27817 | Asst Athletics Dir For Compliance               | Exempt |
| 119 | 27818 | Mgr Athletics Facilities & Operations           | Exempt |
| 120 | 27819 | Dir Athletics Field House & Building Services   | Exempt |
| 117 | 27820 | Asst Dir Marketing & Promotions                 | Exempt |
| 118 | 27821 | Coord Athletics Field House Operations          | Exempt |
| 124 | 27823 | Sr Assoc Athletic Dir External Relations        | Exempt |
| 120 | 27824 | Dir Marketing & Promotions                      | Exempt |
| 117 | 27825 | Asst Dir Ticket Operations                      | Exempt |
| 117 | 27826 | Asst Dir Marketing Promotions & Fan Development | Exempt |
| 119 | 27828 | Asst Dir Sports Medicine                        | Exempt |
| 118 | 27829 | Asst Dir Academics                              | Exempt |
| 120 | 27831 | Dir Z-Fund                                      | Exempt |
| 120 | 27832 | Dir Compliance                                  | Exempt |
| 119 | 27834 | Athletics Business Manager                      | Exempt |
| 122 | 27838 | Assoc Athl Dir Development                      | Exempt |

### **8000 Academic Services Division**

8100 College/School Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                     | <b>Flsa:</b> |
|---------------|------------------|---------------------------------------|--------------|
| 118           | 28102            | Asst To The Dean – WC                 | Exempt       |
| 119           | 28103            | Dept Budget/Fiscal Administrator      | Exempt       |
| 119           | 28104            | Coord Continuing Education            | Exempt       |
| 119           | 28105            | Coord Career Plng & Mktg              | Exempt       |
| 120           | 28107            | Dir College Stu Affairs               | Exempt       |
| 120           | 28108            | Dir College Admin Srvs                | Exempt       |
| 121           | 28109            | Dir Engineering Comp & Network Srvs   | Exempt       |
| 122           | 28110            | Asst To Dean-College Of F&AA          | Exempt       |
| 121           | 28111            | Asst To Dir Inst Of Polymer Science   | Exempt       |
| 122           | 28112            | Asst Dean- Finance & Adm-Law          | Exempt       |
| 122           | 28113            | Assoc Dean External Programs-Law      | Exempt       |
| 122           | 28114            | Dir Asses & Accred                    | Exempt       |
| 122           | 28115            | Dir Developmental Prog                | Exempt       |
| 119           | 28116            | Supv Classroom Srvs                   | Exempt       |
| 120           | 28117            | Coord Academic Affairs-WC             | Exempt       |
| 118           | 28118            | Asst Dir New Stu Orientation          | Exempt       |
| 121           | 28119            | Dir New Stu Orientation               | Exempt       |
| 123           | 28120            | Asst Dean University College          | Exempt       |
| 120           | 28121            | Dir Academic Support, A&S             | Exempt       |
| 122           | 28123            | Asst Dean Law Adm & Stu Affairs       | Exempt       |
| 122           | 28124            | Asst To VP/Fo Cap Pln & Fac Mgt       | Exempt       |
| 122           | 28125            | Asst To VP For Res & Dean, Grad Sch   | Exempt       |
| 122           | 28126            | Asst To The Dean Univ College         | Exempt       |
| 124           | 28128            | Dir Workforce Dev & Cont Educ         | Exempt       |
| 121           | 28129            | Asst to Dean Opns & Strat Initiatives | Exempt       |
| 122           | 28130            | Asst to Dean PSPE                     | Exempt       |
| 120           | 28131            | Coord Stu Srvs School of Music        | Exempt       |

|     |       |                                          |            |
|-----|-------|------------------------------------------|------------|
| 122 | 28132 | Dir Data Mgt & Info Tech College of Educ | Exempt     |
| 122 | 28133 | Asst to the Dean Summit College          | Exempt     |
| 888 | 28134 | Dir Medina County Univ_Center            | Exempt     |
| 119 | 28135 | Coord Workforce Dev & Cont Educ          | Exempt     |
| 120 | 28136 | Asst Dir Development & Events            | Exempt     |
| 121 | 28137 | Dir Instruction & Program Development    | Exempt     |
| 119 | 28138 | Mgr Marketing & Communications Law       | Exempt     |
| 122 | 28139 | Assoc Dir Student Services-MCUC          | Exempt     |
| 120 | 28140 | Mgr Workforce Development-MCUC           | Exempt     |
| 888 | 28141 | Dir Outreach                             | Exempt     |
| 888 | 28142 | Assoc Dean, University College           | Non-Exempt |
| 121 | 28144 | Asst to Dean – Law School                | Exempt     |
| 119 | 28145 | Mgr Business Operations & Finance-MCUC   | Exempt     |
| 119 | 28146 | Business Mgr Audiology & Speech Center   | Exempt     |
| 122 | 28147 | Asst to Dean – UL                        | Exempt     |
| 121 | 28148 | Dir Communications OAA                   | Exempt     |
| 119 | 28150 | Coord General Studies                    | Exempt     |
| 120 | 28152 | Dir Stu & Admin Affairs                  | Exempt     |
| 121 | 28153 | Coord Acad Affairs-OAA                   | Exempt     |
| 121 | 28154 | Dir of Fiscal Affairs-A&S                | Exempt     |
| 120 | 28155 | Dir of Communications-A&S                | Exempt     |

## 8200 Childcare Group

**Grade:**      **Job code:**      **Job title:**      **Flsa:**

|     |       |                                                    |            |
|-----|-------|----------------------------------------------------|------------|
| 121 | 28210 | Dir Ctr For Child Development                      | Exempt     |
| 118 | 28213 | Head Teacher/Asst Dir Center for Child Development | Non-exempt |

## 8300 College Student Service Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                        | <b>Flsa:</b> |
|---------------|------------------|------------------------------------------|--------------|
| 119           | 28303            | Supv Development Srvs                    | Exempt       |
| 120           | 28305            | Coord Training Oppor For Prof            | Exempt       |
| 118           | 28307            | Coord Projects                           | Exempt       |
| 118           | 28309            | Coord Cooperative Education              | Exempt       |
| 119           | 28311            | Asst Dir Access & Retention              | Exempt       |
| 122           | 28312            | Dir Career Planning & Placement-Law      | Exempt       |
| 120           | 28314            | Asst Dir Grad Business Adv               | Exempt       |
| 120           | 28315            | Coord Academic Advising-Wayne            | Exempt       |
| 120           | 28316            | Coord Licensure                          | Exempt       |
| 121           | 28317            | Dir Learning Support Srvs                | Exempt       |
| 121           | 28318            | Dir Academic Success Prog                | Exempt       |
| 119           | 28320            | Coord Acad Support Srvs                  | Exempt       |
| 118           | 28322            | Asst Dir Col Career Ctr                  | Exempt       |
| 120           | 28324            | Dir CBA Career Ctr                       | Exempt       |
| 121           | 28325            | Staff Dir Academic Success Program       | Exempt       |
| 119           | 28326            | Coord HCHEC                              | Exempt       |
| 888           | 28327            | Dir Student Teaching & Field Experience  | Exempt       |
| 121           | 28328            | Assoc Dir Institute Teaching & Learning  | Exempt       |
| 119           | 28329            | Coord Cooperative Education              | Exempt       |
| 121           | 28330            | Asst Dir Career Planning & Placement Law | Exempt       |

## 8400 College/School Student Lab Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                            | <b>Flsa:</b>  |
|---------------|------------------|----------------------------------------------|---------------|
| 116           | 28401            | Coord Biology Laboratory                     | Exempt        |
| 117           | 28402            | Laboratory Technician                        | Non-exempt    |
| 119           | 28403            | Supv Chemical Laboratories                   | Exempt        |
| 121           | 28404            | Dir Technology-CBA                           | Exempt        |
| 120           | 28405            | Coord Learning Res Ctr-Nursing               | Exempt        |
| 120           | 28406            | Clinical Supv                                | Exempt        |
| 121           | 28407            | Dir Technology Nursing                       | Exempt        |
| 120           | 28408            | Mgr Tech Support Svcs-WC                     | Exempt        |
| 121           | 28409            | Sr Research Assoc-Chemistry                  | Exempt        |
| 121           | 28411            | Dir Technology-Chemistry                     | Exempt        |
| 121           | 28414            | Business Systems Analyst                     | Exempt        |
| 121           | 28415            | Mgr Computer Science Labs                    | Exempt        |
| <u>888</u>    | <u>28416</u>     | <u>Dir Interprofess Simulation</u>           | <u>Exempt</u> |
| 888           | 28417            | Executive Director                           | Exempt        |
| 120           | 28418            | Supv Clinical Instruction                    | Exempt        |
| 119           | 28419            | Simulation Supp Spec                         | Exempt        |
| 888           | 28420            | Sr Lab Technician                            | Non-Exempt    |
| 119           | 28421            | Simulation Tech Specialist                   | Exempt        |
| <u>999</u>    | <u>28422</u>     | <u>Dir Taylor Inst &amp; Suarez Mktg Lab</u> | <u>Exempt</u> |

## 8500 College/School Technology Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>      | <b>Flsa:</b> |
|---------------|------------------|------------------------|--------------|
| 120           | 28501            | Manager Microscopy Lab | Exempt       |

|     |       |                                              |            |
|-----|-------|----------------------------------------------|------------|
| 118 | 28502 | Laboratory Technologist                      | Non-exempt |
| 118 | 28503 | Supv Cartographic Laboratory                 | Exempt     |
| 118 | 28505 | Laboratory Machinist                         | Exempt     |
| 118 | 28506 | Engineering Technician                       | Non-exempt |
| 119 | 28507 | Mgr Biology Resource Ctr                     | Exempt     |
| 119 | 28508 | Mgr GIS Lab                                  | Exempt     |
| 119 | 28509 | Engineering Technician Sr                    | Exempt     |
| 122 | 28510 | Solid State MNR Lab Mgr,MRC                  | Exempt     |
| 120 | 28511 | Asst Mgr Applied Polymer Rsch                | Exempt     |
| 121 | 28512 | Asst To Director IPE                         | Exempt     |
| 123 | 28513 | Mgr NMR Laboratory                           | Exempt     |
| 123 | 28514 | Mgr Applied Polymer Research                 | Exempt     |
| 120 | 28516 | Electronic Specialist                        | Exempt     |
| 119 | 28517 | Laboratory Glassblower                       | Exempt     |
| 119 | 28518 | Polymer Characterization Spec                | Exempt     |
| 888 | 28519 | Assoc Research Scientist                     | Exempt     |
| 120 | 28520 | Dir Electrical & Computer Engr Tech<br>Srvs  | Exempt     |
| 121 | 28521 | NMR Electronic Specialist- MRC               | Exempt     |
| 122 | 28522 | Mgr GIS Research                             | Exempt     |
| 120 | 28523 | Mgr Field Station                            | Exempt     |
| 121 | 28524 | Research & Instructional Support<br>Engineer | Exempt     |

#### 8600 Arts/Special Events Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>             | <b>Flsa:</b> |
|---------------|------------------|-------------------------------|--------------|
| 119           | 28601            | Dir University Art Galleries  | Exempt       |
| 118           | 28602            | Dir/Choreographer Ohio Ballet | Exempt       |

|            |              |                                     |               |
|------------|--------------|-------------------------------------|---------------|
| 124        | 28603        | Exec Dir Performing Arts Hall       | Exempt        |
| 120        | 28604        | Mgr Dance Institute                 | Exempt        |
| 119        | 28605        | Mgr Sales/ PAH                      | Exempt        |
| 120        | 28606        | Mgr Technical Srvs PAH              | Exempt        |
| 119        | 28607        | Dir Technical, Dance & Theatre Prod | Exempt        |
| 123        | 28608        | Managing Director                   | Exempt        |
| 999        | 28609        | Asst Mgr Dance Institute            | Non-exempt    |
| 999        | 29865        | Training Module Developer – PSPE    | Exempt        |
| <u>121</u> | <u>28610</u> | <u>Asst Managing Dir</u>            | <u>Exempt</u> |

## 8700 College/School Program Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                           | <b>Flsa:</b>  |
|---------------|------------------|---------------------------------------------|---------------|
| 118           | 28702            | Coord Academic Prog                         | Exempt        |
| 119           | 28703            | Dir SBDC/Counselor                          | Exempt        |
| 120           | 28704            | Project Dir-Social Work/Grants              | Exempt        |
| 121           | 28705            | Dir Program Nutrition Intervention          | Exempt        |
| 120           | 28707            | Dir Polymer Training Ctr                    | Exempt        |
| 120           | 28708            | Coord Clinic Individual & Family Counseling | Exempt        |
| <u>121</u>    | <u>28711</u>     | <u>Dir Wkfc Dev-Coll Health Profs</u>       | <u>Exempt</u> |
| 120           | 28716            | Coord Developmental Prog                    | Exempt        |
| 122           | 28717            | Dir Student Academic Success                | Exempt        |
| 120           | 28718            | Asst Dir Undergraduate Prog                 | Exempt        |
| 121           | 28720            | Asst Clinical Professor of Law              | Exempt        |
| 120           | 28723            | Asst to the Dean-Education                  | Exempt        |
| 122           | 28725            | Dir Nurse Anesthesia Track                  | Exempt        |
| 122           | 28726            | Dir Ctr For Organizational Development      | Exempt        |
| 123           | 28727            | Sr Dir Bus Oper & Fin - Wayne               | Exempt        |
| 120           | 28730            | Asst to Dir School of Art                   | Exempt        |

|     |       |                                                  |        |
|-----|-------|--------------------------------------------------|--------|
| 118 | 28731 | Coord External Programs-PAH                      | Exempt |
| 118 | 28732 | Law Stu Recruiter                                | Exempt |
| 119 | 28733 | Educational Specialist                           | Exempt |
| 118 | 28734 | Asst Dir A&S Career Prog                         | Exempt |
| 120 | 28735 | Coord Acad Achievement Prog                      | Exempt |
| 118 | 28736 | Counselor Academic Achievement Prog              | Exempt |
| 119 | 28737 | Coord Upward Bound Prog                          | Exempt |
| 118 | 28738 | Coord Internships                                | Exempt |
| 118 | 28739 | Coord Prog                                       | Exempt |
| 123 | 28740 | Dir Academic Achievement Prog                    | Exempt |
| 121 | 28741 | Asst Dir IHSP                                    | Exempt |
| 121 | 28742 | Dir Cont Educ & WRKFC Dev-Wayne                  | Exempt |
| 122 | 28743 | Dir UA Adult Focus                               | Exempt |
| 122 | 28746 | Dir Training Center Fire & Hazardous Materials   | Exempt |
| 999 | 28747 | Dir Fitzgerald Institute Entrepreneurial Studies | Exempt |
| 120 | 28748 | Dir Women In Engr Prog                           | Exempt |
| 122 | 28749 | Asst To Assoc Provost                            | Exempt |
| 119 | 28751 | Account Executive-Sales                          | Exempt |
| 119 | 28752 | Asst Dir Polymer Training Ctr                    | Exempt |
| 121 | 28753 | Dir New Business Clinic                          | Exempt |
| 122 | 28754 | Dir Undergraduate Programs                       | Exempt |
| 118 | 28755 | Guidance Adviser – AAP                           | Exempt |
| 122 | 28756 | Asst to Assoc Provost Systems                    | Exempt |
| 121 | 28757 | Asst Dir Ctr Policy Studies                      | Exempt |
| 122 | 28758 | Dir Audiology & Speech Center                    | Exempt |
| 119 | 28760 | IHSP Administrator                               | Exempt |

|                              |              |                                     |                   |
|------------------------------|--------------|-------------------------------------|-------------------|
| 121                          | 28762        | Mgr Educational Engagement          | Exempt            |
| 120                          | 28763        | Coord Writing Lab                   | Exempt            |
| 120                          | 28764        | Coord Tutorial Services             | Exempt            |
| 888                          | 28769        | Asst Dir English Language Institute | Exempt            |
| 119                          | 28770        | Educational Specialist-PT           | Non-exempt        |
| 119                          | 28772        | Coord Educational Talent Search     | Exempt            |
| 888                          | 28773        | Distance Education Coord-Nursing    | Exempt            |
| 888                          | 28774        | Instructional Professional – ELI    | Exempt            |
| 117                          | 28775        | Events Asst/Coord REU               | Non-exempt        |
| 120                          | 28778        | Coord Summit College Tutorial Srv   | Exempt            |
| 119                          | 28779        | Coord Stu Recruit & Retention       | Exempt            |
| 121                          | 28780        | Dir Stu Leadership Initiatives      | Exempt            |
| <u>999</u>                   | <u>28781</u> | <u>Office Asst/Tutor</u>            | <u>Non-Exempt</u> |
| 8800 Research Services Group |              |                                     |                   |

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 120           | 28802            | Mgr Data Collections             | Exempt       |
| 118           | 28804            | Institutional Research Analyst   | Exempt       |
| 120           | 28805            | Mgr Data Srvs                    | Exempt       |
| 120           | 28806            | Asst Dir Research Development    | Exempt       |
| 122           | 28807            | Assoc Dir Res Srvs & Spon Prog   | Exempt       |
| 125           | 28809            | Dir Research & Sponsored Prog    | Exempt       |
| 888           | 28810            | Assoc VP Res & Dir Tech Trans    | Exempt       |
| 888           | 28811            | Assoc VP Research                | Exempt       |
| 125           | 28812            | Dir Institutional Research       | Exempt       |
| 122           | 28814            | Asst Dir Institutional Reporting | Exempt       |
| 120           | 28815            | Institutional Research Associate | Exempt       |

|     |       |                                    |            |
|-----|-------|------------------------------------|------------|
| 123 | 28817 | Asst Dir Tech Transfer & IP Mgt    | Exempt     |
| 118 | 28819 | College Research Analyst           | Non-exempt |
| 999 | 28848 | Events Coord/Development Asst      | Exempt     |
| 117 | 28849 | Lab Manager-IHSP                   | Non-exempt |
| 123 | 28850 | Dir Industry Prtnrshps & Tech Mktg | Exempt     |
| 121 | 28851 | Asst Dir Survey Research Lab       | Exempt     |
| 120 | 28852 | Coord Grants Sr                    | Exempt     |
| 117 | 28855 | Research Support Spec-IHSP         | Non-exempt |

### **9000 Ungraded Positions Division**

#### **9100 Ungraded Administrative Exceptions Group**

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                           | <b>Flsa:</b> |
|---------------|------------------|---------------------------------------------|--------------|
| 999           | 29101            | VP And General Counsel                      | Exempt       |
| 999           | 29102            | VP Finance & Admin & CFO                    | Exempt       |
| 999           | 29103            | VP, Capital Plan & Fac Mgt                  | Exempt       |
| 999           | 29104            | VP, Public Affairs & Dev                    | Exempt       |
| 999           | 29105            | VP Talent Devel & HR                        | Exempt       |
| 999           | 29106            | Dir Athletics                               | Exempt       |
| 999           | 29107            | Exec Asst To Pres For Org Dev               | Exempt       |
| 999           | 29108            | Exec Asst To The President                  | Exempt       |
| 999           | 29109            | VP, Student Affairs                         | Exempt       |
| 999           | 29110            | VP Information Technology                   | Exempt       |
| 999           | 29111            | VP Board Operations                         | Exempt       |
| 999           | 29112            | Sr Assoc VP Finance & Admin/CFO<br>Designee | Exempt       |
| 999           | 29113            | VP & Chief of Staff                         | Exempt       |

|     |       |                           |        |
|-----|-------|---------------------------|--------|
| 999 | 29114 | Asst Special Projects     | Exempt |
| 999 | 29115 | Sr Business Officer       | Exempt |
| 999 | 29116 | Acting VP Fin & Admin/CFO | Exempt |

## 9200 Athletic Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                 | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------|--------------|
| 999           | 29201            | Asst Track Coach                  | Exempt       |
| 999           | 29202            | Assoc Head Football Coach         | Exempt       |
| 999           | 29203            | Asst Baseball Coach               | Exempt       |
| 999           | 29205            | Asst Golf Coach                   | Exempt       |
| 999           | 29206            | Asst Track & Field Coach          | Exempt       |
| 999           | 29207            | Asst Football Coach               | Exempt       |
| 999           | 29208            | Asst Head Football Coach          | Exempt       |
| 999           | 29209            | Asst Men's Basketball Coach       | Exempt       |
| 999           | 29210            | Asst Men's Soccer Coach           | Exempt       |
| 999           | 29211            | Asst Softball Coach               | Exempt       |
| 999           | 29212            | Asst Speed/Strength & Cond Coach  | Exempt       |
| 999           | 29213            | Asst Women's Basketball Coach     | Exempt       |
| 999           | 29214            | Cheerleading Coach                | Exempt       |
| 999           | 29215            | Diving Coach                      | Exempt       |
| 999           | 29216            | Head Men/Women's Track Coach      | Exempt       |
| 999           | 29217            | Head Baseball Coach               | Exempt       |
| 999           | 29219            | Head Football Coach               | Exempt       |
| 999           | 29220            | Head Golf Coach                   | Exempt       |
| 999           | 29221            | Head Men's Soccer Coach           | Exempt       |
| 999           | 29222            | Dir Speed/Strength & Conditioning | Exempt       |
| 999           | 29223            | Head Volleyball Coach             | Exempt       |

|            |               |                                          |               |
|------------|---------------|------------------------------------------|---------------|
| 999        | 29224         | Head Women's Basketball Coach            | Exempt        |
| 999        | 29225         | Head Women's Softball Coach              | Exempt        |
| 999        | 29226         | Head Women's Swimming Coach              | Exempt        |
| 999        | 29227         | Head Women's Tennis Coach                | Exempt        |
| 999        | 29229         | Asst Football Coach, Def Coord           | Exempt        |
| 999        | 29231         | Asst Volleyball Coach                    | Exempt        |
| 999        | 29232         | Golf Coach                               | Exempt        |
| 999        | 29233         | Head Softball Coach                      | Exempt        |
| 999        | 29234         | Head Men's Basketball Coach              | Exempt        |
| 999        | 29235         | Dance Team Coach                         | Exempt        |
| 999        | 29236         | Asst Women's Soccer Coach                | Exempt        |
| 999        | 29237         | Asst Women's Swim Coach                  | Exempt        |
| 999        | 29238         | Head Women's Soccer Coach                | Exempt        |
| <u>999</u> | <u>29238I</u> | <u>Interim Head Women's Soccer Coach</u> | <u>Exempt</u> |
| 999        | 29240         | Men's Basketball Coach                   | Exempt        |
| 999        | 29241         | Athletic Tutor                           | Exempt        |
| 999        | 29242         | Athletics Learning Specialist            | Exempt        |
| 999        | 29243         | Asst Football Coach, Off Coord           | Exempt        |
| 999        | 29244         | Coord Football Operations                | Exempt        |
| 999        | 29245         | Athletics Video Operations Technician    | Exempt        |
| 999        | 29246         | Head Cheerleading Coach                  | Exempt        |
| <u>999</u> | <u>29247</u>  | <u>Spirit Team Head Coach</u>            | <u>Exempt</u> |
| 999        | 29256         | Assoc Head Coach Men's Basketball        | Exempt        |
| 999        | 29257         | Dir Men's Basketball                     | Exempt        |
| 999        | 29259         | Dir Women's Basketball Operations        | Exempt        |
| 999        | 29260         | Head Men's & Women's Cross Country Coach | Exempt        |
| 999        | 29261         | Assoc Head Softball Coach                | Exempt        |

|     |       |                                     |            |
|-----|-------|-------------------------------------|------------|
| 999 | 29262 | Coord Golf Events                   | Exempt     |
| 999 | 29263 | Coord Special Events - Athletics    | Exempt     |
| 999 | 29264 | Asst Swim/Head Diving Coach         | Exempt     |
| 999 | 29266 | Assoc Head Women's Basketball Coach | Exempt     |
| 999 | 29267 | Asst Women's Tennis Coach           | Exempt     |
| 999 | 29268 | Pistol Coach                        | Non-Exempt |
| 999 | 29269 | Assoc Head Soccer Coach             | Exempt     |
| 999 | 29270 | Asst Dir Football Operations        | Exempt     |
| 999 | 29273 | Dir Men's Soccer Ops                | Exempt     |
| 999 | 29274 | Dir Women's Soccer Ops              | Exempt     |
| 999 | 29275 | Dir of Ops men & Women's Track      | Exempt     |
| 999 | 29276 | Athletics Events' Asst              | Non-Exempt |
| 999 | 29277 | Coord Intramural Sports-WC          | Exempt     |
| 999 | 29278 | Game Asst                           | Non-Exempt |
| 999 | 29279 | Camp Worker                         | Non-Exempt |
| 999 | 29280 | Adjunct Athletic Asst               | Non-Exempt |
| 999 | 29282 | Head Women's Volleyball Coach-WC    | Exempt     |

## 9300 Ungraded Intern Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 999           | 29301            | Athletics Media Rel Intern       | Exempt       |
| 999           | 29302            | Facilities & Oper Intern         | Exempt       |
| 999           | 29303            | Athletics Mktg/Promotions Intern | Exempt       |
| 999           | 29304            | Psychology Intern                | Exempt       |
| 999           | 29305            | Athletics Ticket Office Intern   | Exempt       |
| 999           | 29306            | Athletics Intern                 | Exempt       |
| 999           | 29307            | Athletics Field House Intern     | Exempt       |

|     |       |                      |            |
|-----|-------|----------------------|------------|
| 999 | 29308 | OSLI Intern          | Exempt     |
| 999 | 29310 | Architectural Intern | Exempt     |
| 999 | 29312 | Engineering Co-Op    | Non-exempt |
| 999 | 29313 | Intern               | Non-Exempt |

#### 9400 Ungraded Aerospace/Military Science Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                      | <b>Flsa:</b> |
|---------------|------------------|----------------------------------------|--------------|
| 999           | 29404            | Recruiting/Oper/Mktg Officer           | Exempt       |
| 999           | 29406            | Supply Custodian                       | Exempt       |
| 999           | 29407            | Recruiter                              | Exempt       |
| 999           | 29408            | Personnel Officer-Aerospace            | Exempt       |
| 999           | 29409            | National Guard Recruiting              | Exempt       |
| 999           | 29410            | NCOIC/Information Management           | Exempt       |
| 999           | 29413            | Military Personnel Clerk               | Exempt       |
| 999           | 29414            | Educ Officer & Unit Recruiting Officer | Exempt       |
| 999           | 29415            | Duty Officer                           | Exempt       |
| 999           | 29416            | Recruiting Opns-Officer Assistant      | Exempt       |

#### 9500 Ungraded Research/Scientists/Fellows Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>            | <b>Flsa:</b> |
|---------------|------------------|------------------------------|--------------|
| 999           | 29504            | Postdoctoral Fellow          | Exempt       |
| 999           | 29505            | Postdoctoral Research Assoc  | Exempt       |
| 999           | 29506            | Postdoctoral Research Fellow | Exempt       |
| 999           | 29507            | Regional Coordinator-IHSP    | Exempt       |
| 999           | 29508            | Research Asst                | Non-exempt   |
| 999           | 29509            | Research Assoc I-IHSP        | Exempt       |
| 999           | 29510            | Research Assoc               | Exempt       |

|     |       |                                            |            |
|-----|-------|--------------------------------------------|------------|
| 999 | 29511 | Research Asst II-IHSP                      | Non-exempt |
| 999 | 29512 | Research Scientist                         | Exempt     |
| 999 | 29513 | Research Asst III-IHSP                     | Exempt     |
| 999 | 29514 | Research Fellow                            | Exempt     |
| 999 | 29515 | Research Technician                        | Non-exempt |
| 999 | 29516 | Sr Research Assoc-IHSP                     | Exempt     |
| 999 | 29517 | Sr Research Assoc                          | Exempt     |
| 999 | 29518 | Visiting Research Assoc                    | Exempt     |
| 999 | 29519 | Visiting Research Scientist                | Exempt     |
| 999 | 29520 | Visiting Scholar                           | Exempt     |
| 999 | 29521 | Visiting Scientist                         | Exempt     |
| 999 | 29522 | Visit Distinguished Scientist              | Exempt     |
| 999 | 29523 | Research Scholar                           | Exempt     |
| 999 | 29524 | Sr Fellow, ILSD&G                          | Exempt     |
| 999 | 29525 | Fellow, ILSD&G                             | Exempt     |
| 999 | 29527 | Life Fellow                                | Exempt     |
| 999 | 29528 | Adjunct Fellow                             | Exempt     |
| 999 | 29529 | Visiting Research Scholar                  | Exempt     |
| 999 | 29530 | Research Assoc-Biomedical Engr             | Exempt     |
| 999 | 29531 | Research Assoc-Geology                     | Exempt     |
| 999 | 29532 | Teaching Fellowship                        | Exempt     |
| 999 | 29533 | Asst To Dir Akron Global Polymer Academy   | Exempt     |
| 999 | 29534 | Asst to Assoc Dir AGPA                     | Exempt     |
| 999 | 29535 | Mgr Wright Center                          | Exempt     |
| 999 | 29536 | Fellow                                     | Exempt     |
| 120 | 29537 | Asst Dir AGPA Science Education & Outreach | Exempt     |

|            |              |                                      |                   |
|------------|--------------|--------------------------------------|-------------------|
| 999        | 29538        | Sr Research Scholar                  | Exempt            |
| 999        | 29540        | Project Director-IHSP                | Exempt            |
| 999        | 29541        | Session Supervisor                   | Non-exempt        |
| 999        | 29542        | Research Design Technician           | Exempt            |
| 999        | 29543        | Archaeogeophysical Surveyor          | Exempt            |
| 999        | 29544        | Asst Research Scientist              | Exempt            |
| 999        | 29545        | Mgr Mass Spectrometry Lab            | Exempt            |
| 999        | 29547        | Researcher/Grant Writer              | Non-exempt        |
| 999        | 29549        | Distinguished Chair Applied Politics | Exempt            |
| 999        | 29552        | Research Trainee                     | Non-Exempt        |
| 999        | 29555        | Director                             | Exempt            |
| <u>999</u> | <u>29556</u> | <u>Neuro Projs Coord</u>             | <u>Non-exempt</u> |

9600 Ungraded Special Events/Services Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>   | <b>Flsa:</b> |
|---------------|------------------|---------------------|--------------|
| 999           | 29601            | Accompanist         | Non-exempt   |
| 999           | 29602            | Announcer           | Exempt       |
| 999           | 29603            | Art Model           | Non-exempt   |
| 999           | 29605            | Consultant          | Exempt       |
| 999           | 29607            | Curator             | Exempt       |
| 999           | 29608            | Facilitator         | Non-exempt   |
| 999           | 29609            | Interpreter         | Non-exempt   |
| 999           | 29610            | Musician            | Exempt       |
| 999           | 29611            | Notetaker           | Non-exempt   |
| 999           | 29612            | Prod Asst           | Non-exempt   |
| 999           | 29613            | Prod Asst-Costume   | Non-exempt   |
| 999           | 29614            | Prod Asst-Technical | Non-exempt   |

|            |              |                                               |                   |
|------------|--------------|-----------------------------------------------|-------------------|
| 999        | 29615        | Asst to Costume Designer                      | Non-exempt        |
| 999        | 29616        | Temporary Costumer                            | Exempt            |
| 999        | 29618        | Office Aide                                   | Non-exempt        |
| 999        | 29619        | Test Proctor                                  | Non-exempt        |
| 999        | 29622        | Events Asst                                   | Non-exempt        |
| 999        | 29623        | Speaker                                       | Exempt            |
| 999        | 29624        | Nurse Practitioner-Nursing                    | Exempt            |
| 999        | 29625        | Nurse Tutor                                   | Non-Exempt        |
| 999        | 29626        | Project/Grant Consultant                      | Exempt            |
| 999        | 29627        | Transcriber                                   | Non-exempt        |
| 999        | 29628        | Project/Grant Consultant                      | Non-exempt        |
| 999        | 29629        | Band Assistant                                | Exempt            |
| 999        | 29630        | Artist in Residence                           | Exempt            |
| 999        | 29632        | Clinical Dietitian                            | Exempt            |
| 999        | 29633        | Technical Writer/Editorial Asst               | Non-exempt        |
| 999        | 29634        | Coord AFMC Grant                              | Non-Exempt        |
| 999        | 29636        | Event Associate                               | Exempt            |
| <u>999</u> | <u>29638</u> | <u>Stu Union Events &amp; Scheduling Spec</u> | <u>Non-exempt</u> |

#### 9700 Ungraded University Programs Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>        | <b>Flsa:</b> |
|---------------|------------------|--------------------------|--------------|
| 999           | 29702            | Coord AAP                | Exempt       |
| 999           | 29704            | Early Childhood Coord    | Exempt       |
| 999           | 29705            | Group Leader-AAP         | Exempt       |
| 999           | 29706            | Head Teacher             | Non-exempt   |
| 999           | 29707            | Head Tutor/Counselor-AAP | Exempt       |
| 999           | 29708            | Instructor-AAP           | Exempt       |

|     |       |                                                     |            |
|-----|-------|-----------------------------------------------------|------------|
| 999 | 29710 | Lifeguard                                           | Non-exempt |
| 999 | 29712 | Parent/Child Asst                                   | Non-exempt |
| 999 | 29714 | Substitute Teacher                                  | Non-exempt |
| 999 | 29715 | Team Coord-AAP                                      | Non-exempt |
| 999 | 29717 | Tutor/Counselor-AAP                                 | Exempt     |
| 999 | 29718 | Tutor/Teacher-AAP                                   | Exempt     |
| 999 | 29719 | Tutor-AAP                                           | Non-exempt |
| 999 | 29720 | Security-AAP                                        | Exempt     |
| 999 | 29722 | Asst Teacher                                        | Non-exempt |
| 999 | 29723 | Aquatic Building Supv                               | Non-exempt |
| 999 | 29725 | Educational Assistant – AAP                         | Exempt     |
| 999 | 29726 | Tutor/Coordinator – AAP                             | Non-exempt |
| 999 | 29728 | Head Teacher ABLE Even Start                        | Non-exempt |
| 999 | 29729 | Sr Economic Development Advisor                     | Exempt     |
| 999 | 29730 | Teacher                                             | Non-exempt |
| 999 | 29731 | Mgr Strat Initiatives Fin & Adm                     | Exempt     |
| 999 | 29732 | Coord Transition                                    | Non-exempt |
| 999 | 29733 | Instructor Sr-AAP                                   | Exempt     |
| 999 | 29734 | Tutor/Counselor Sr-AAP                              | Exempt     |
| 999 | 29735 | Acting Head Teacher                                 | Non-exempt |
| 999 | 29739 | Water Safety Instructor                             | Non-exempt |
| 999 | 29740 | Asst Dir Univ Park Alliance                         | Exempt     |
| 999 | 29741 | Coord Choose Ohio First STEM<br>Scholarship Program | Exempt     |
| 999 | 29742 | Assistant Director                                  | Exempt     |
| 999 | 29743 | Adjunct Veteran Services Coord                      | Exempt     |
| 999 | 29744 | Research Mgr – Suarez Labs                          | Exempt     |
| 999 | 29745 | Project Mgr – Taylor Institute                      | Exempt     |

|            |              |                                  |                   |
|------------|--------------|----------------------------------|-------------------|
| 999        | 29746        | Mgr Call Center                  | Exempt            |
| 999        | 29747        | NEOMFA Program Coord             | Exempt            |
| 999        | 29748        | HIEI Facilities Coord            | Exempt            |
| 999        | 29749        | Grant Research Leader            | Exempt            |
| 999        | 29750        | Grant Communications Coord       | Exempt            |
| 999        | 29751        | Literacy Coach                   | Exempt            |
| 999        | 29752        | Asst to Inst Dir Cultural Aff    | Exempt            |
| 999        | 29573        | Laboratory Mgr                   | Exempt            |
| 999        | 29754        | Ari – AHEC Center Dir            | Exempt            |
| 999        | 29757        | Interim Dir Women’s Resource Ctr | Exempt            |
| 999        | 29758        | CHP Coord of Development         | Non-Exempt        |
| 999        | 29759        | Ohio Program Administrator-OLA   | Exempt            |
| <u>999</u> | <u>29761</u> | <u>Peer Mentor</u>               | <u>Non-exempt</u> |

#### 9800 Other Ungraded Exceptions Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>            | <b>Flsa:</b> |
|---------------|------------------|------------------------------|--------------|
| 999           | 29802            | Adviser – Tel Buc            | Exempt       |
| 999           | 29804            | Archives Asst                | Non-exempt   |
| 999           | 29805            | Athletic Claims Coord        | Exempt       |
| 999           | 29806            | Coord (Admin)                | Exempt       |
| 999           | 29807            | Counselor                    | Exempt       |
| 999           | 29808            | Lab Coord                    | Non-exempt   |
| 999           | 29810            | Principal Investigator       | Exempt       |
| 999           | 29811            | Project Mgr                  | Exempt       |
| 999           | 29813            | Rifle Coach                  | Exempt       |
| 999           | 29814            | University Physician         | Exempt       |
| 999           | 29816            | Coord Hearing Aid Dispensary | Exempt       |

|     |       |                                       |            |
|-----|-------|---------------------------------------|------------|
| 999 | 29819 | Dir Tech Prep                         | Exempt     |
| 999 | 29821 | Archaeologist                         | Exempt     |
| 999 | 29825 | Dir McNair Scholars Prog              | Exempt     |
| 999 | 29826 | Asst to VP Stu Aff for Org Dev        | Exempt     |
| 999 | 29827 | Animal Caretaker                      | Non-exempt |
| 999 | 29828 | Project Training Consultant           | Exempt     |
| 999 | 29829 | Coord Community Outreach              | Exempt     |
| 999 | 29832 | Dir Small Business Development Center | Exempt     |
| 999 | 29833 | Coord Training SBDC                   | Non-exempt |
| 999 | 29834 | Counselor Small Business              | Exempt     |
| 999 | 29836 | Dir Miller-Becker Institute           | Exempt     |
| 999 | 29837 | Asst to Dean                          | Exempt     |
| 999 | 29838 | Communications Coord                  | Exempt     |
| 999 | 29840 | Coord Service Learning                | Exempt     |
| 999 | 29841 | Student Teaching Liaison              | Non-exempt |
| 999 | 29842 | Clinical Audiologist                  | Non-exempt |
| 999 | 29844 | Coord Distance Learning               | Exempt     |
| 999 | 29845 | Dir Advising                          | Exempt     |
| 999 | 29846 | Coord American Sign Language          | Exempt     |
| 999 | 29847 | Visiting Artist                       | Exempt     |
| 999 | 29849 | University Relations Coordinator      | Exempt     |
| 999 | 29850 | Project Manager-College Tech Prep     | Non-exempt |
| 999 | 29851 | Executive in Residence                | Exempt     |
| 999 | 29852 | Asst to the Dean Student Life         | Exempt     |
| 999 | 29853 | Adjunct Physician                     | Non-exempt |
| 999 | 29854 | Coord Outreach                        | Non-exempt |
| 999 | 29856 | Patrol Officer                        | Non-exempt |

|            |              |                                     |                   |
|------------|--------------|-------------------------------------|-------------------|
| 999        | 29858        | Instructional Director-PSPE         | Exempt            |
| 999        | 29859        | Content Developer                   | Exempt            |
| 999        | 29860        | Program Consultant                  | Exempt            |
| 999        | 29861        | Program Director                    | Exempt            |
| 120        | 29862        | Dir CE CLE & Spec Proj Extl<br>Prog | Exempt            |
| 999        | 29863        | Program Director                    | Exempt            |
| 999        | 29864        | Asst to the Instructional Director  | Exempt            |
| 118        | 29866        | Coord Disability Services           | Non-exempt        |
| <u>999</u> | <u>29867</u> | <u>Technical Module Dev/Trainer</u> | <u>Exempt</u>     |
| 999        | 29868        | Laboratory Assistant-PSPE           | Exempt            |
| 999        | 29869        | Sr Elastomer Tech Expert            | Exempt            |
| 999        | 29873        | Digitization Project Manager        | Exempt            |
| 999        | 29874        | Elastomer Tech Expert               | Exempt            |
| <u>999</u> | <u>29876</u> | <u>Coord Projects-TCFHM</u>         | <u>Non-exempt</u> |

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 999           | 29900            | Food Utility Worker              | Non-exempt   |
| 999           | 29901            | Food Production Worker           | Non-exempt   |
| 999           | 29902            | Team Coord Dining Services       | Non-exempt   |
| 999           | 29903            | Utility Worker                   | Non-exempt   |
| 999           | 29905            | Team Coord Food Services         | Non-exempt   |
| 999           | 29907            | Mailroom Assistant               | Non-exempt   |
| 999           | 29909            | Team Coord – Material Handling   | Non-exempt   |
| 999           | 29910            | Field Service Worker – Parking   | Non-exempt   |
| 999           | 29915            | Athletics Assistant              | Non-exempt   |
| 999           | 29916            | Mgr Athletics Study Table        | Non-exempt   |
| 999           | 29921            | PBX Programmer                   | Non-exempt   |
| 999           | 29922            | Telecommunications Administrator | Non-exempt   |

|     |       |                                 |            |
|-----|-------|---------------------------------|------------|
| 999 | 29923 | Telecommunications Assistant    | Non-exempt |
| 999 | 29925 | Supv Recreation Facility        | Non-exempt |
| 999 | 29926 | Recreation Program Specialist   | Non-exempt |
| 999 | 29927 | Recreation Technician           | Non-exempt |
| 999 | 29928 | Residence Life Assistant        | Non-exempt |
| 999 | 29929 | Graphic Design Specialist       | Exempt     |
| 999 | 29930 | Office Assistant                | Non-exempt |
| 999 | 29931 | Accounting Assistant            | Non-exempt |
| 999 | 29935 | Data Collector                  | Non-exempt |
| 999 | 29940 | Sales/Marketing/Events Asst-PAH | Non-exempt |
| 999 | 29941 | Sls/Mktg/Events Asst Sr-PAH     | Non-exempt |
| 999 | 29942 | Technical Services Assoc-PAH    | Non-exempt |
| 999 | 29944 | Business Management Assoc-PAH   | Non-exempt |
| 999 | 29945 | Studio Assistant                | Non-exempt |
| 999 | 29946 | Laboratory Assistant            | Non-exempt |
| 999 | 29947 | Marketing Associate             | Non-exempt |
| 999 | 29950 | Grant Research Asst             | Non-exempt |
| 999 | 29951 | Grant Research Assoc            | Exempt     |
| 999 | 29953 | Grant Project Coord             | Exempt     |
| 999 | 29955 | Grant Project Consultant        | Non-exempt |
| 999 | 29956 | Psychologist-Temp               | Non-exempt |
| 999 | 29965 | Library Clerk                   | Non-exempt |
| 999 | 29966 | Library Reference Asst          | Non-exempt |
| 999 | 29967 | Audio Visual Asst               | Non-exempt |
| 999 | 29968 | Library Research Asst           | Non-exempt |
| 999 | 29971 | Technical Spec-Wayne College    | Non-exempt |
| 999 | 29972 | Computer Tech-Wayne College     | Non-exempt |

|     |       |                                      |            |
|-----|-------|--------------------------------------|------------|
| 999 | 29973 | Office Assistant-WC                  | Non-exempt |
| 999 | 29974 | Career Counselor-Wayne College       | Non-exempt |
| 999 | 29975 | Tutor-WC                             | Non-exempt |
| 999 | 29978 | Part-time Mover                      | Non-exempt |
| 999 | 29979 | Part-time Stationary Engineer        | Non-exempt |
| 999 | 29981 | Seasonal Grounds Worker              | Non-exempt |
| 999 | 29982 | Seasonal Housekeeping Worker         | Non-exempt |
| 999 | 29983 | General Maintenance Worker           | Non-exempt |
| 999 | 29984 | Housekeeper                          | Non-exempt |
| 999 | 29985 | Project Leader-eReads Ohio           | Exempt     |
| 999 | 29987 | Technical Support Asst-eReads Ohio   | Non-exempt |
| 999 | 29988 | Sr Web Developer-eReads Ohio         | Exempt     |
| 999 | 29989 | Parent Liaison-Early Reading First   | Exempt     |
| 999 | 29991 | Computer Help Desk Asst-Info Srvs    | Non-exempt |
| 999 | 29992 | PC Support Asst-Info Srvs            | Non-exempt |
| 999 | 29993 | Technology Consultant-Info Srvs      | Non-exempt |
| 999 | 29994 | Computer Specialist                  | Non-exempt |
| 999 | 29995 | Coord Computer Technology-Ohio Reads | Exempt     |
| 999 | 29996 | Computer Web Specialist              | Non-exempt |
| 999 | 29997 | Computer Specialist-Reading First    | Exempt     |
| 999 | 29999 | Web Services Manager-Ohio Reads      | Exempt     |
| 999 | 69618 | Grant Office Aide                    | Non-exempt |

### **3000 Information Technology Division At Risk Technical Positions**

#### **3100 Information Services Administrative Group**

**Grade:    Job code:    Job title:    Flsa:**

|     |        |                                  |        |
|-----|--------|----------------------------------|--------|
| 221 | T23102 | Mgr Help Desk Srvs               | Exempt |
| 221 | T23103 | Security Administrator           | Exempt |
| 222 | T23109 | Mgr DBA                          | Exempt |
| 222 | T23111 | Mgr Comp Based Assess & Eval     | Exempt |
| 222 | T23112 | Proj Mgr Fin, Budget, Fac        | Exempt |
| 225 | T23114 | Asst To VP/CIO Sec Disaster      | Exempt |
| 218 | T23115 | CBA & E Testing Asst             | Exempt |
| 225 | T23118 | Asst To The VP/CIO DE            | Exempt |
| 225 | T23120 | Dir Learn Tech & Scholar/Learn   | Exempt |
| 226 | T23121 | Dir Applic Systems Srvs          | Exempt |
| 224 | T23122 | Proj Mgt & Cont Qual Imprv Off   | Exempt |
| 226 | T23123 | Dir Network & Comm Srvs          | Exempt |
| 225 | T23124 | Dir Hardware Oper & Oper Sys     | Exempt |
| 225 | T23126 | Special Asst To The VP/CIO IS    | Exempt |
| 888 | T23128 | IT Security Officer              | Exempt |
| 999 | T23129 | Asst VP Computer Operations      | Exempt |
| 999 | T23130 | Asst VP Applications Development | Exempt |
| 219 | T23131 | Project Scheduler                | Exempt |

### 3200 Computer Operations Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>   | <b>Flsa:</b> |
|---------------|------------------|---------------------|--------------|
| 222           | T23201           | Mgr Enterprise Oper | Exempt       |

### 3300 Information Services Application Systems Group

|     |        |                                  |        |
|-----|--------|----------------------------------|--------|
| 224 | T23301 | Asst Dir New Sys Development     | Exempt |
| 222 | T23311 | Mgr Administrative Systems       | Exempt |
| 222 | T23313 | Applications Srvs Technical Lead | Exempt |
| 221 | T23314 | Sr Database Administrator        | Exempt |

## 3400 Information Services Technical Support Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                    | <b>Flsa:</b> |
|---------------|------------------|------------------------------------------------------|--------------|
| 222           | T23401           | Mgr Distributed Tech Srvs                            | Exempt       |
| 223           | T23402           | Asst Dir Enter Hardware Oper                         | Exempt       |
| 221           | T23411           | Mgr Software Training Srvs                           | Exempt       |
| 220           | T23412           | BI Tool Trainer                                      | Exempt       |
| 220           | T23413           | Administrative Systems Trainer                       | Exempt       |
| 219           | T23414           | Tech Support & Off Sys Trainer                       | Exempt       |
| 220           | T23415           | Courseware Trainer                                   | Exempt       |
| 220           | T23416           | Research Applications Trainer                        | Exempt       |
| 221           | T23417           | Coord UA Computer Lab Srvs                           | Exempt       |
| 220           | T23418           | Learning Technology Specialist                       | Exempt       |
| 220           | T23419           | Mgr Tech Learning Support Ctr                        | Exempt       |
| 222           | T23421           | Mgr Learning Technologies Support                    | Exempt       |
| 220           | T23422           | Software Training Specialist                         | Exempt       |
| 222           | T23423           | Mgr Learning Technologies Development                | Exempt       |
| 888           | T23424           | PeopleSoft Campus Community & Document Imaging Coord | Exempt       |
| 224           | T23426           | Dir Enterprise Data Center                           | Exempt       |
| 222           | T23428           | Project Dir Online Learning                          | Exempt       |

## 3500 Network &amp; Telecomm Group

|     |        |                               |        |
|-----|--------|-------------------------------|--------|
| 223 | T23502 | Asst Dir Network Services     | Exempt |
| 223 | T23503 | Asst Dir Inter & Srv Sys Srvs | Exempt |
| 222 | T23504 | Lead Lan Administrator        | Exempt |
| 223 | T23505 | Mgr Telecommunications        | Exempt |

|     |        |                          |        |
|-----|--------|--------------------------|--------|
| 221 | T23506 | Technical Svcs Assoc-PAH | Exempt |
| 221 | T23507 | Sr Systems Administrator | Exempt |

## 3800 Media Services Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>               | <b>Flsa:</b> |
|---------------|------------------|---------------------------------|--------------|
| 219           | T23806           | Multi-Media Producer            | Exempt       |
| 223           | T23808           | Mgr AV & Distance Learning Svcs | Exempt       |
| 221           | T23811           | Sr Multi-Media Producer         | Exempt       |
| 222           | T23812           | Mgr Multi-Med Learn Tech        | Exempt       |
| 222           | T23813           | Proj Mgr Design Svcs            | Exempt       |
| 221           | T23814           | Coord Of Distance Education     | Exempt       |
| 222           | T23815           | Mgr Distributed Educ Fac        | Exempt       |
| 222           | T23816           | Sr Instructional Designer       | Exempt       |

## 3900 Inst Planning, Anly, Reporting &amp; Data

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 223           | T23904           | Assoc Dir Inst Assessment      | Exempt       |
| 221           | T23905           | Assessment Research Assoc      | Exempt       |
| 223           | T23907           | Assoc Dir Fiscal & Policy Anly | Exempt       |

Effective:

Certification:

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Ted A. Mallo  
Secretary  
Board of Trustees

Prom. Under: R.C. 111.15  
 Rule amp.: R.C. 124.14, 3359.03  
 Statutory authority: R.C. 3345.31, 3359.01

Prior Effective Date: 4/15/00, 6/21/01, 8/15/01, 10/24/01, 11/24/01, 5/24/02, 10/28/02, 11/23/02, 1/17/03, 2/22/03, 3/20/03, 5/23/03, 6/30/03, 1/16/04, 06/11/04, 08/20/04, 9/26/04, 10/7/04, 12/2/04, 12/13/04, 2/12/05, 3/31/05, 5/28/05, 7/3/05, 09/02/05, 10/28/05, 10/30/05, 1/30/06, 02/06/06, 4/27/06, 7/2/06, 9/7/06, 10/13/06, 11-13-06, 11/27/06, 12/29/06, 2/19/07, 4/1/07, 5/6/07, 7/6/07, 9/3/07, 9/21/07, 11/8/07, 12/31/07, 2//11/08, 4/17/08, 5/5/08, 6/13/08, 7/6/08, 8/24/08, 10/3/08, 11/2/08, 1/19/09, 2/27/09, 4/27/09, 5/30/09, 8/1/09; 8/30/09, 10/2/09, 11/13/09, 12/31/09, 4/8/10, 5/2/10, 5/23/10, 7/8/10, 9/12/10, 10/22/10, 1/1/11, 4/11/11, 5/22/11, 6/30/11, 8/20/11, 10/6/11, 11/12/11, 1/30/12, 2/10/12, 5/18/12, 6/28/12