

The University of Akron
Classification Specification

Job Title:	Facilities Maintenance Worker-WC	Job Code:	45231
Job Function:	Staff	Grade:	114
Job Family:	Classified	FLSA:	Non-Exempt
SOC Description:	5000 Facilities Management Division	Date:	1/1/04;7/1/99

Job Summary:

Assist with the maintenance and upkeep of Wayne Campus buildings and grounds. Set up and tear down settings for the special events held on campus.

Essential Functions:

65% Clean classrooms and offices. Mop, waxe, buff, or scrub floors and carpets. Wipe down chalkboards and empty trash receptacles.

20% Perform outside maintenance by mowing grass, trimming shrubs, weeding and fertilizing the lawn. Remove snow and ice and spread salt on the sidewalks during the winter seasons.

10% Set up and tear down special settings for functions held at the college.

5% Direct the work of student helpers assigned.

Education:

Requires high school diploma or GED.

Licenses/Certifications/Requirements:

Valid Driver's License.

Experience:

Requires a minimum of 6 months experience operating equipment such as floor buffers, carpet cleaners and floor sweepers, lawn mowers, tractors and various hand tools required. Ability to work independently in completing work required.

Leadership:

Responsible for directing and monitoring the work of student and/or temporary workers.

Physical Requirements:

Moderate physical effort required involving long periods of standing, walking on rough surfaces, bending and/or stooping; periodic lifting of moderately heavy items (over 25 lbs. -- 50 lbs.).

Working Conditions:

Routine discomforts from exposure to moderate levels of heat, cold, moisture/wetness, noise and air pollution. May involve routine/occasional exposure to light chemical substances or hazards (radiation, chemicals, diseases, heights and moving parts).

The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.