

The University of Akron
Classification Specification

Job Title:	Asst Groundskeeper Certified	Job Code:	92002
Job Function:	Staff	Grade:	04
Job Family:	Bargaining Unit	FLSA:	Non-Exempt
SOC Description:	5000 Facilities Management Division	Date:	7/12

Job Summary:

Under general supervision perform grounds maintenance functions such as mowing lawns, cleaning grounds, planting/maintaining flowers and trees and removing snow.

Essential Functions:

35-45% Perform all the essential functions of an Assistant Groundskeeper. Assist in turf maintenance; mowing, edging, aerating, watering, leaf/debris removal, turf and plant renovations, seeding, sodding, repair of irrigation and installation of new lawns. Maintain established turf by means of mowing, fertilizing, irrigating and application of chemicals.

5-45% Assist in game field maintenance and game day operations. Field work such as dragging lining, watering, filling divots, mowing, edging, rolling and setting up equipment.

10-25% Operate a variety of equipment such as a mower, backhoe, front end loader, tractor, trencher, snowplow, aerator, dump truck, chainsaw, sodcutter and tow motor.

10-15% Assist in preparation and maintenance of outdoor garden beds. Prune, plant, water, fertilize and trim shrubs and flowers. Plant and prune trees. Weed and edge beds, mulched, spread herbicide and perform landscape renovations.

10-15% Maintain parking lots, driveways and walkways. Sweep steps and doorways, remove snow and ice, pick up litter, remove graffiti and change trash bags in waste containers around campus.

0-10% Complete work, time and material usage reports. Perform other duties as assigned by Superintendent/Supervisor.

Education:

Requires high school diploma or GED and successful completion of The University Job Enrichment Training Program for Grounds.

Licenses/Certifications:

Valid Ohio Driver's License.

Experience:

Requires a minimum of 2 years experience in Groundskeeping. Ability to operate equipment and machinery such as string trimmers, snow blowers, augers, push mowers,ushman scooters, tractors, salt spreaders, back hoes, chain saws, tow motors, riding mowers and trenchers required.

Leadership:

No authority or responsibility for the supervision of others.

Physical Requirements:

Must be able to lift 80 pounds without assistance and demonstrate bending, crouching and lifting. Must be able to climb a ladder, scaffolding and work from rooftops.

Working Conditions:

Routine exposure to heat, cold, moisture/wetness, inclement weather, noise, air pollution and heights. May involve exposure to chemical substances, hazards and moving parts. Work schedule is subject to change in accordance with University needs and/or the results of the shift line-up process. Overtime/Call-ins may be mandatory based on University need.

The intent of this classification specification is to provide a representative summary of the types of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description. The University requires that all University employees whose assigned duties include some involvement with The University of Akron's intercollegiate athletics program, comply with all relevant NCAA Bylaws in performing their work.