

CHECKLIST BEFORE* FINAL SUBMISSION

TO THE GRADUATE SCHOOL

*All theses and dissertations must submit a hard copy of the manuscript for a format check at least once on or before the posted preliminary deadlines.

<http://www.uakron.edu/gradsch/docs/deadlines.pdf>

*All students submitting a thesis or dissertation to the Graduate School but read and act in accordance with the *Guidelines for Preparing a Thesis or Dissertation*.

<http://www.uakron.edu/gradsch/docs/gdln.pdf>

WHAT TO SUBMIT

THESIS

- _____ One copy of the thesis submitted electronically to OhioLINK.
 - Including a copy of the Letter of Approval from the University of Akron Institutional Review Board for Protection of Human Subjects, as an appendix, if applicable.
- _____ One perfect copy of the signature page, bearing all signatures except that of the Dean of the Graduate School and the date.
 - Accompanied by a note with the author's name, telephone number and email.
- _____ UA Cashier's Office receipt for UMI submission.
 - Microfilming* (\$25) Optional for theses.
 - *May microfilm via UMI without copyrighting via UMI.
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 - *Cannot copyright via UMI without also microfilming.

DISSERTATION

- _____ One copy of the dissertation submitted electronically to OhioLINK.
 - Including a copy of the Letter of Approval from the University of Akron Institutional Review Board for Protection of Human Subjects, as an appendix if applicable.
- _____ One perfect copy of the signature page, bearing all signatures except that of the Dean of the Graduate School and the date.
 - Accompanied by a note with the author's name, telephone number and email.
- _____ A correctly completed copy of the "Survey of Earned Doctorates."
 - The form can be found in the Graduate School, online at the Graduate School Thesis/Dissertation webpage or via the attached link.
<http://www.uakron.edu/gradsch/docs/DocSurvey.pdf>
- _____ UA Cashier's Office receipt for UMI submission.
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