

### **3359-60-03.1 Credit by transfer and/or examination.**

- (A) Transfer credit for undergraduate courses.
- (1) A total for all non-remedial, non-developmental college-level course work completed with earned grades of “D-“ or better taken at an institution of higher education in the United States which is fully accredited or has been granted candidacy status by one of the following regional institutional accrediting agencies: middle states association of colleges and schools, commission on higher education; new England association of schools and colleges, commission on institutions of higher education; north central association of colleges and schools, higher learning commission; northwest commission on colleges and universities; southern association of colleges and schools, commission on colleges; western association of schools and colleges, accrediting commission for community and junior colleges; western association of schools and colleges, accrediting commission for senior colleges and universities will be listed on the university of Akron official academic record. Each course posted to the degree audit system will reflect the course number, title, grade and credit value; no grade-point value will appear on the record; however, grade-point average may be considered for purposes of evaluating, ranking or otherwise determining admissibility to the university or to specific programs. In addition, the name of the institution, as well as the time period during which the courses were taken, will be listed on the university of Akron official academic record.
  - (2) No grade-point value will appear on the record, and no grade-point average will be calculated for the course work listed. Transfer students shall be accorded the same class standing and other privileges as all other students on the basis of the number of credits earned.
  - (3) All residency requirements must be completed successfully at the receiving institution prior to the granting of a degree.
  - (4) “CLEP” or advanced placement credit posted on transcripts from regionally accredited previous Ohio college and universities is eligible for credit at the university of Akron.

“CLEP” or advanced placement credit posted on transcripts from previous non-Ohio institutions is not eligible for credit at the university of Akron. Students must present original documentation attesting to scores earned prior to receiving alternative credit considerations.

- (5) The university of Akron does not guarantee that a transfer student automatically will be admitted to all majors, minors, or fields of concentration at the institution. For courses that have been taken at an institution of higher education noted in the reference above, the dean of the college in which the student intends to obtain a degree will specify which courses listed, other than general studies, will apply toward the degree requirements at the University. This specification will be made at the time the student enters the degree-granting college. ~~The dean of the university college office~~ responsible for transfer student services will specify which courses listed will apply toward the general education requirements when the student enters the university.
- (B) Transient student. A university of Akron student may take coursework at another institution of higher education as a transient student. The purpose of transient work is to provide the university of Akron student with opportunity to: 1) take a course that is not offered at the university of Akron; or 2) if the student is away for the summer, to take a course in a distant location; or 3) in rare cases, a student who is only a few credits shy of graduation and must leave the university of Akron due to extenuating circumstances, to take a course at a distant location. These courses will be listed on the university of Akron official academic record. Each course will reflect the course number, title, grade and credit value; no grade-point value will appear on the record and the grade for such course will not be included in the university of Akron grade-point calculation. The name of the institution will be listed on the university of Akron official academic record as well as the date that the coursework was taken.
  - (1) Coursework must be taken at a regionally accredited institution.
  - (2) If the course work taken at another institution is to be used to satisfy university of Akron general education requirements, prior written permission to take the course must be received from the ~~university college dean~~ office responsible for transfer student

services unless the course has been previously approved as an equivalency by the university of Akron.

If the course work taken at another institution will be used to satisfy a degree granting college requirement or as an elective credit, prior written permission to take the course must be received from the dean of the student's degree granting college unless the course has been previously approved as an equivalency by the university of Akron.

- (3) A student must earn a grade of "D-" or better in the course at the other institution in order for the credits to apply towards the student's degree requirements at the university of Akron unless otherwise specified by the degree granting college. The student must provide the official transcript for the course in order to receive credit.
  - (4) No more than eighteen total credit hours of transient work may be approved prior to the granting of a baccalaureate degree. No more than nine total credit hours of transient work may be approved prior to the granting of an associate degree.
  - (5) Approvals for transient attendance at other institutions are valid for only the requested term and are subject to all restrictions of the dean of the college approving the request for transient credit.
  - (6) Students who are on probation or dismissed are restricted or denied transient permission ~~by either the dean of the degree granting college or the dean of university college~~ except in rare and compelling circumstances. Note: Students nearing degree completion should review university graduation requirements.
  - (7) Course work taken at another institution cannot be considered for the university of Akron repeat for change of grade policy or academic reassessment policy and will not be calculated into the university of Akron grade-point average.
- (C) Credit by examination. A student interested in earning credits by special examination may do so with the permission of the dean of the student's college and the dean of the college in which a particular course is offered and by payment of the special examination fee. The grade obtained in

such an examination is recorded on the student's permanent academic record. Credit by examination is not permitted in the semester before graduation. Credit by examination may not be used to repeat for change of grade.

- (D) Bypassed credit. Certain courses designated in the general bulletin by each department enable a student to earn "bypassed" credit. A student who completes such a course with a grade of "C" or better is entitled to credit for designated prerequisite courses which carry the same departmental code number. Credit for such bypassed prerequisite shall be included in the total credits earned but shall not count in the quality point ratio, or class standing, or hours required for graduation with honors. Bypassed credit is not awarded on the basis of completing a course either credit-by-examination or credit/noncredit. The appendix to this rule outlines courses approved for bypassed credit.

The university shall from time to time publish a list of courses approved by the faculties of the college for bypassed credit.

Replaces: \_\_\_\_\_ ~~3359-60-03.1~~

Effective: ~~June 25, 2007~~

Certification: \_\_\_\_\_  
Secretary  
Board of Trustees

Prom. Under: R.C. 111.15

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