

**3359-25-07    Unclassified classification plan.**

- (A)    The university of Akron shall establish, modify, or repeal, by rule, a job classification plan for all positions, offices, and employments in the unclassified civil service.
- (B)    The university of Akron shall assign a classification title to each classification within the unclassified classification plan.
- (C)    The university of Akron shall assign each classification to a pay range.
- (D)    The university of Akron shall assign a numbering system for the classification process.
- (E)    The following are the classifications that the university of Akron shall assign all positions within the unclassified service.

**The University of Akron  
Unclassified Staff Classifications (Series 20000)**

**2000 Finance / Accounting Division**

2100 Accounting Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>           | <b>Flsa:</b> |
|---------------|------------------|-----------------------------|--------------|
| 118           | 22102            | Inventory Accountant        | Exempt       |
| 120           | 22103            | Internal Auditor            | Exempt       |
| 120           | 22105            | Accountant                  | Exempt       |
| 120           | 22106            | Budget Analyst              | Exempt       |
| 119           | 22107            | Budget Administrator Sr     | Exempt       |
| 122           | 22108            | Mgr Payroll                 | Exempt       |
| 123           | 22109            | University Internal Auditor | Exempt       |
| 123           | 22110            | Assoc Controller            | Exempt       |

|     |       |                                               |        |
|-----|-------|-----------------------------------------------|--------|
| 126 | 22111 | Assoc VP/Controller                           | Exempt |
| 122 | 22112 | Asst Controller                               | Exempt |
| 124 | 22114 | Dir Off Res Anly & Budget                     | Exempt |
| 121 | 22115 | Accountant Sr                                 | Exempt |
| 121 | 22116 | Budget Analyst Sr                             | Exempt |
| 888 | 22117 | Spec Asst to VP Business & Finance            | Exempt |
| 121 | 22118 | Position Management Analyst Sr                | Exempt |
| 122 | 22119 | Asst Dir Office of Resource Analysis & Budget | Exempt |
| 124 | 22120 | Dir Financial Services & Systems              | Exempt |
| 124 | 22121 | Dir Financial Reporting                       | Exempt |
| 120 | 22122 | Financial Analyst                             | Exempt |
| 121 | 22123 | University Treasury Mgr                       | Exempt |
| 121 | 22124 | Treasury Mgr Sr                               | Exempt |

#### 2200 Cash Collection and Disbursement Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                                                        | <b>Flsa:</b> |
|---------------|------------------|------------------------------------------------------------------------------------------|--------------|
| 120           | 22201            | Mgr Cashier's Office                                                                     | Exempt       |
| 121           | 22202            | Mgr Accounts Receivables, Collections, Check Disbursement Ofc, & Installment Payment Ofc | Exempt       |
| 120           | 22203            | Mgr Accounts Payable & Prop Acctg                                                        | Exempt       |
| 125           | 22204            | Dir Stu Financials                                                                       | Exempt       |

#### 2300 Purchasing Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>   | <b>Flsa:</b> |
|---------------|------------------|---------------------|--------------|
| 121           | 22301            | Asst Dir Purchasing | Exempt       |

|     |       |                             |        |
|-----|-------|-----------------------------|--------|
| 120 | 22302 | Coord Contracting/Insurance | Exempt |
| 121 | 22303 | Contract Compliance Officer | Exempt |
| 123 | 22304 | Assoc Dir Purchasing        | Exempt |
| 125 | 22305 | Dir Purchasing              | Exempt |

#### 2500 Dining Services Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>           | <b>Flsa:</b> |
|---------------|------------------|-----------------------------|--------------|
| 120           | 22501            | General Mgr Martin Univ Ctr | Exempt       |
| 120           | 22502            | Asst Dir Univ Dining Srvs   | Exempt       |
| 122           | 22504            | Dir University Dining Srvs  | Exempt       |
| 119           | 22505            | Mgr Crystal Room Oper       | Exempt       |

#### 2700 Auxiliary Services Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 121           | 22701            | Dir Parking Srvs                 | Exempt       |
| 121           | 22702            | Dir Printing Srvs                | Exempt       |
| 126           | 22703            | Assoc VP Auxiliary Enterprises   | Exempt       |
| 123           | 22704            | Dir Marketing & Retail           | Exempt       |
| 121           | 22705            | Asst Dir PFOC Business Oper      | Exempt       |
| 124           | 22801            | Dir Telecom Services             | Exempt       |
| 120           | 22802            | PFOC Budget/Fiscal Administrator | Exempt       |

#### 2900 Quaker Hotel Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b> | <b>Flsa:</b> |
|---------------|------------------|-------------------|--------------|
| 999           | 22901            | Front Desk Clerk  | Non-exempt   |

|     |       |                                 |            |
|-----|-------|---------------------------------|------------|
| 999 | 22902 | Night Auditor                   | Non-exempt |
| 999 | 22903 | Front Desk/Reservation Mgr      | Exempt     |
| 999 | 22904 | Hotel Housekeeping Attendant    | Non-exempt |
| 999 | 22905 | Supv Housekeeping               | Exempt     |
| 999 | 22906 | General Manager – Quaker        | Exempt     |
| 999 | 22907 | Hotel Accountant                | Exempt     |
| 999 | 22908 | Bellman/Shuttle Driver          | Non-exempt |
| 999 | 22909 | Shift Leader-Hotel Housekeeping | Non-exempt |

### **3000 Information Technology Division**

#### 3100 Information Services Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                       | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------|--------------|
| 122           | 23119            | Asst To The VP/CIO Budget               | Exempt       |
| 119           | 23125            | Supv Computer Solutions                 | Exempt       |
| 118           | 23127            | Inventory Specialist                    | Exempt       |
| 120           | 23128            | Asst to VP Information Technology & CIO | Exempt       |
| 120           | 23420            | Learning Tech Support Spec              | Exempt       |

#### 3700 Library Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>           | <b>Flsa:</b> |
|---------------|------------------|-----------------------------|--------------|
| 118           | 23701            | Coord Library Services – WC | Exempt       |
| 117           | 23702            | Slide Librarian             | Exempt       |
| 118           | 23703            | Archives Assoc Sr           | Exempt       |
| 118           | 23704            | Coord Circulation Services  | Exempt       |
| 118           | 23705            | Coord Library Acquisitions  | Exempt       |

|     |       |                                     |        |
|-----|-------|-------------------------------------|--------|
| 119 | 23706 | Reference/Outreach Librarian        | Exempt |
| 119 | 23707 | Asst Law Librarian                  | Exempt |
| 119 | 23708 | Public Services Librarian           | Exempt |
| 119 | 23709 | Science & Technology Librarian      | Exempt |
| 120 | 23710 | Mgr Library Services – WC           | Exempt |
| 122 | 23711 | Assoc Law Librarian                 | Exempt |
| 119 | 23712 | Asst Law Librarian Tech Srvs        | Exempt |
| 119 | 23713 | Subject Librarian                   | Exempt |
| 119 | 23714 | Mgr Access Services                 | Exempt |
| 123 | 23715 | Deputy Law Librarian                | Exempt |
| 120 | 23716 | Corporate Services Center Librarian | Exempt |
| 122 | 23807 | General Manager Z-TV                | Exempt |

#### **4000 Business / Administrative Division**

##### 4100 Human Resources Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>         | <b>Flsa:</b> |
|---------------|------------------|---------------------------|--------------|
| 119           | 24101            | Coord/Recruiter Empl Srvs | Exempt       |
| 119           | 24102            | Compensation Analyst      | Exempt       |
| 121           | 24103            | Supv Employment Services  | Exempt       |
| 123           | 24104            | Director EEO Compliance   | Exempt       |
| 121           | 24105            | Asst Dir HRIS             | Exempt       |
| 123           | 24106            | Dir HRIS                  | Exempt       |
| 123           | 24107            | Dir Compensation          | Exempt       |
| 123           | 24108            | Dir Benefits Admin        | Exempt       |

|     |       |                                            |        |
|-----|-------|--------------------------------------------|--------|
| 124 | 24109 | Asst Exec Dir Human Resources              | Exempt |
| 120 | 24110 | Compensation Analyst Sr                    | Exempt |
| 119 | 24111 | Employee Training Coordinator              | Exempt |
| 120 | 24112 | Employee Training & Dev Spec               | Exempt |
| 123 | 24113 | Dir Training & Development Srvs            | Exempt |
| 121 | 24114 | Asst Dir Employee Class, Train, & Dev Srvs | Exempt |
| 999 | 24115 | Dir Employee Relations                     | Exempt |
| 121 | 24116 | Asst Dir Benefits Admin                    | Exempt |
| 121 | 24117 | Mgr Labor Relations                        | Exempt |
| 121 | 24118 | Mgr Classification & Research              | Exempt |
| 119 | 24119 | Classification & Research Analyst          | Exempt |
| 120 | 24120 | HR Analyst                                 | Exempt |

#### 4200 Affirmative Action Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                     | <b>Flsa:</b> |
|---------------|------------------|-------------------------------------------------------|--------------|
| 124           | 24202            | Dir Affirmative Action & Equal Employment Opportunity | Exempt       |

#### 4300 Public Relations/Development Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>       | <b>Flsa:</b> |
|---------------|------------------|-------------------------|--------------|
| 119           | 24301            | Public Relations Rep    | Exempt       |
| 118           | 24302            | Mgr Editorial Services  | Exempt       |
| 118           | 24303            | Editor Akron Magazine   | Exempt       |
| 118           | 24304            | Dir Hower House         | Exempt       |
| 118           | 24305            | Coord Photographic Srvs | Exempt       |

|     |       |                                  |        |
|-----|-------|----------------------------------|--------|
| 118 | 24306 | Asst Dir Alumni                  | Exempt |
| 118 | 24307 | Graphic Designer                 | Exempt |
| 119 | 24308 | Advertising Mgr                  | Exempt |
| 121 | 24309 | Assoc Dir Alumni                 | Exempt |
| 122 | 24310 | General Mgr WZIP-FM              | Exempt |
| 122 | 24311 | Mgr Publications                 | Exempt |
| 122 | 24312 | Dir Development                  | Exempt |
| 124 | 24313 | Exec Dir Alumni Development      | Exempt |
| 124 | 24314 | Dir Major Gifts                  | Exempt |
| 124 | 24315 | Dir College Dev & Plan Giving    | Exempt |
| 124 | 24316 | Dir Institutional Marketing      | Exempt |
| 120 | 24317 | Coord Real Estate                | Exempt |
| 888 | 24318 | Dir Corp & Govt Relations        | Exempt |
| 120 | 24319 | Asst Dir Development             | Exempt |
| 119 | 24320 | Comm Officer VP/CIO Division     | Exempt |
| 124 | 24321 | Dir Devel For Col Ctr Prog       | Exempt |
| 888 | 24322 | Dir University Press             | Exempt |
| 120 | 24323 | Sr Public Relations Rep          | Exempt |
| 123 | 24324 | Asst Dir Institutional Marketing | Exempt |
| 888 | 24325 | Assoc VP Community Relations     | Exempt |
| 119 | 24326 | Senior Writer                    | Exempt |
| 118 | 24327 | Marketing Asst                   | Exempt |
| 122 | 24328 | Mgr Governmental Communications  | Exempt |
| 124 | 24329 | Dir Alumni Association           | Exempt |
| 124 | 24331 | Dir Internal Communications      | Exempt |

|     |       |                                            |        |
|-----|-------|--------------------------------------------|--------|
| 121 | 24332 | Mgr Sys Tech Dev Srvs                      | Exempt |
| 121 | 24333 | Assoc Dir Annual Fund & Dev Services       | Exempt |
| 117 | 24334 | Asst Dir Hower House                       | Exempt |
| 122 | 24335 | Dir Development Ctr Gift & Estate Planning | Exempt |
| 888 | 24336 | Dir State Governmental Affairs             | Exempt |
| 122 | 24337 | Dir Development – Research                 | Exempt |
| 120 | 24338 | Asst Dir Development – Research            | Exempt |
| 122 | 24339 | Dir Development – Special Programs         | Exempt |
| 124 | 24340 | Regional Dir Dev – Major Gifts             | Exempt |

#### 4400 General Counsel Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                 | <b>Flsa:</b> |
|---------------|------------------|---------------------------------------------------|--------------|
| 124           | 24401            | Asst To General Counsel, IPA                      | Exempt       |
| 124           | 24402            | Assoc General Counsel                             | Exempt       |
| 122           | 24403            | Asst To General Counsel                           | Exempt       |
| 123           | 24404            | Asst General Counsel                              | Exempt       |
| 123           | 24405            | Asst General Counsel Records & Privacy Compliance | Exempt       |

#### 4500 Senior Administration Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 126           | 24502            | Assoc VP & Assoc General Counsel | Exempt       |
| 126           | 24504            | Assoc VP Development             | Exempt       |
| 126           | 24505            | Assoc VP & Dean of Students      | Exempt       |

|     |       |                                             |        |
|-----|-------|---------------------------------------------|--------|
| 126 | 24506 | Asst VP Special Srvs/Students               | Exempt |
| 122 | 24507 | Dir Special Projects                        | Exempt |
| 125 | 24510 | Asst VP Physical Facilities                 | Exempt |
| 126 | 24511 | Assoc VP Public Affairs & Dev               | Exempt |
| 126 | 24512 | Asst VP University Development              | Exempt |
| 126 | 24514 | Dean Workforce Dev & Cont Educ              | Exempt |
| 126 | 24515 | Dean University College                     | Exempt |
| 126 | 24517 | Assoc VP Treasury & Financial Planning      | Exempt |
| 126 | 24518 | Assoc VP Enrollment Management              | Exempt |
| 120 | 24523 | Admin Coord Pres Office                     | Exempt |
| 122 | 24524 | Asst To Prov-Adm Srvs                       | Exempt |
| 123 | 24525 | Asst To Prov Pol Anly Asmt Pl               | Exempt |
| 126 | 24526 | Assoc VP Strategic Initiatives & Engagement | Exempt |
| 126 | 24527 | Assoc VP Campus Life                        | Exempt |
| 123 | 24528 | Asst To VP Stu Aff Enroll & Fiscal Policy   | Exempt |
| 126 | 24529 | Asst VP Labor Relations                     | Exempt |
| 888 | 24530 | Asst to President                           | Exempt |
| 126 | 24531 | Dean CBA                                    | Exempt |
| 125 | 24532 | Asst VP Campus Safety                       | Exempt |
| 126 | 24533 | Assoc Vice President                        | Exempt |
| 126 | 24534 | Asst VP & Assoc General Counsel             | Exempt |
| 999 | 24535 | Chief of Staff                              | Exempt |
| 126 | 24536 | Sr Assoc VP Employee & Labor Relations      | Exempt |
| 999 | 24537 | Assoc VP Inclusion & Equity/CDO             | Exempt |
| 126 | 24538 | Assoc VP Communications/CCO                 | Exempt |

|     |       |                                            |        |
|-----|-------|--------------------------------------------|--------|
| 126 | 24539 | Asst VP Human Resources                    | Exempt |
| 122 | 24812 | Dir Technology-Summit College              | Exempt |
| 119 | 24813 | Mgr Operations & Technology-Communications | Exempt |

### **5000 Facilities Management Division**

#### **5100 Facilities Management Administrative Group**

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                             | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------------|--------------|
| 121           | 25101            | Mgr Project Control Ctr                       | Exempt       |
| 121           | 25102            | Mgr Construction                              | Exempt       |
| 121           | 25103            | Mechanical Engineer                           | Exempt       |
| 121           | 25104            | Electrical Engineer                           | Exempt       |
| 122           | 25105            | Asst Dir Camp Plng & Space Utl                | Exempt       |
| 121           | 25106            | Asst Dir Grounds & Campus Srvs                | Exempt       |
| 121           | 25107            | Assoc Dir Building Grounds & Special Services | Exempt       |
| 122           | 25108            | Assoc Dir Maintenance & Oper                  | Exempt       |
| 122           | 25109            | Assoc Dir Energy Management                   | Exempt       |
| 124           | 25110            | Dir Arch Srvs & Capital Plng                  | Exempt       |
| 123           | 25111            | Assoc Dir Physical Fac Admin                  | Exempt       |
| 124           | 25113            | Dir Physical Facilities                       | Exempt       |
| 124           | 25114            | Dir Arch Design & Construction                | Exempt       |
| 120           | 25115            | Mgr Physical Facilities                       | Exempt       |
| 120           | 25116            | Campus Planner                                | Exempt       |

|     |       |                                         |        |
|-----|-------|-----------------------------------------|--------|
| 121 | 25117 | Staff Architect                         | Exempt |
| 119 | 25118 | Mgr Physical Facilities Services Center | Exempt |

### **6000 Public Safety Division**

#### 6200 Police Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>      | <b>Flsa:</b> |
|---------------|------------------|------------------------|--------------|
| 123           | 26201            | Asst Chief Univ Police | Exempt       |
| 124           | 26202            | Chief Univ Police      | Exempt       |

#### 6300 Safety Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 123           | 26301            | Dir Envi Health & Occup Safety | Exempt       |

### **7000 Student Services Division**

#### 7100 Student Services Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>               | <b>Flsa:</b> |
|---------------|------------------|---------------------------------|--------------|
| 119           | 27101            | Disability Spec & Srv Coord     | Exempt       |
| 119           | 27102            | Asst Dir Stu Fin Aid & Stu Empl | Exempt       |
| 119           | 27103            | Coord International Programs    | Exempt       |
| 124           | 27105            | Dir Office Of Accessibility     | Exempt       |
| 121           | 27106            | Assoc Dir Office Accessibility  | Exempt       |
| 124           | 27107            | Dir International Prog          | Exempt       |
| 122           | 27108            | Sr Assoc Dir Student Life       | Exempt       |

|     |       |                                 |        |
|-----|-------|---------------------------------|--------|
| 119 | 27110 | Immigration Programs Spec       | Exempt |
| 118 | 27111 | Adaptive Technology Spec        | Exempt |
| 121 | 27112 | Asst to VP Fiscal Oper Stu Aff  | Exempt |
| 888 | 27113 | Asst to VP Student Affairs      | Exempt |
| 118 | 27114 | Student Services Specialist     | Exempt |
| 122 | 27115 | Mgr Enrollment Services Systems | Exempt |
| 888 | 27116 | Asst Dean Student Success       | Exempt |

## 7300 Financial Aid Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                   | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------------------|--------------|
| 120           | 27301            | Coord Grad Stu Fin Aid                              | Exempt       |
| 119           | 27302            | Asst Dir Stu Financial Aid                          | Exempt       |
| 120           | 27303            | Assoc Dir Stu Financial Aid                         | Exempt       |
| 122           | 27304            | Sr Assoc Dir Stu Fin Aid-Adm                        | Exempt       |
| 125           | 27305            | Dir Stu Financial Aid & Student Enrollment Services | Exempt       |
| 122           | 27306            | Assoc Dir Stu Fin Aid-Sys Adm                       | Exempt       |
| 120           | 27307            | Assoc Dir Stu Fin Aid & Enrollment Services         | Exempt       |

## 7400 Registrar's Office

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 119           | 27401            | Coord Degree Audit Reporting Sys | Exempt       |
| 119           | 27402            | Coord Transfer Admissions        | Exempt       |
| 120           | 27403            | Asst University Registrar        | Exempt       |
| 122           | 27404            | Assoc University Registrar-Sys   | Exempt       |

|     |       |                           |        |
|-----|-------|---------------------------|--------|
| 125 | 27405 | University Registrar      | Exempt |
| 122 | 27406 | Assoc Univ Registrar-Oper | Exempt |

#### 7500 Student Activities Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                  | <b>Flsa:</b> |
|---------------|------------------|------------------------------------|--------------|
| 118           | 27501            | Coord GSC Theatre & Prog           | Exempt       |
| 120           | 27502            | Asst Dir Sport & Adventure         | Exempt       |
| 119           | 27503            | Asst Dir Commuter Central          | Exempt       |
| 119           | 27504            | Asst Dir Stu Judicial Affairs      | Exempt       |
| 119           | 27505            | Asst Dir Gameroom & Theatre        | Exempt       |
| 121           | 27506            | Assoc Dir Res Life-Activities      | Exempt       |
| 121           | 27507            | Assoc Dir Res Life & Housing       | Exempt       |
| 119           | 27508            | Asst Dir Greek Life                | Exempt       |
| 121           | 27509            | Sr Assoc Dir GSC Programs & Events | Exempt       |
| 124           | 27510            | Dir GSC                            | Exempt       |
| 125           | 27511            | Asst Dean Student Life             | Exempt       |
| 124           | 27512            | Dir Res Life & Housing             | Exempt       |
| 124           | 27513            | Dir Health Svcs                    | Exempt       |
| 119           | 27514            | Coord Health Educ & Wellness       | Exempt       |
| 120           | 27515            | Asst Dir Aquatics                  | Exempt       |
| 122           | 27517            | Assoc Dir Rec & Wlms Svcs Oper     | Exempt       |
| 123           | 27518            | Sr Dir Student Life & Enr Mgmt     | Exempt       |
| 119           | 27519            | Mgr Aquatics                       | Exempt       |
| 118           | 27520            | Coord Student Union Operations     | Exempt       |
| 124           | 27522            | Dir Student Rec & Wellness Ctr     | Exempt       |

|     |       |                                                |        |
|-----|-------|------------------------------------------------|--------|
| 119 | 27523 | Asst Dir Student Union Conference Center       | Exempt |
| 119 | 27524 | Asst Dir Maintenance & Technology              | Exempt |
| 122 | 27525 | Nurse Practitioner-Nursing                     | Exempt |
| 122 | 27526 | Assoc Dir Rec & Wlms Svcs Prog                 | Exempt |
| 120 | 27527 | Asst Dir Fitness & Wellness                    | Exempt |
| 120 | 27528 | Asst Dir Marketing & Membership                | Exempt |
| 119 | 27529 | Mgr Informal Recreation                        | Exempt |
| 119 | 27530 | Mgr Special Events                             | Exempt |
| 119 | 27531 | Mgr Outdoor Adventure                          | Exempt |
| 119 | 27532 | Mgr Intramurals                                | Exempt |
| 119 | 27533 | Mgr Wellness                                   | Exempt |
| 119 | 27534 | Mgr Fitness & Wellness                         | Exempt |
| 119 | 27535 | Mgr Aquatic Operations                         | Exempt |
| 119 | 27536 | Mgr Membership                                 | Exempt |
| 121 | 27537 | Mgr Information Systems                        | Exempt |
| 119 | 27538 | Mgr Maintenance                                | Exempt |
| 118 | 27539 | Coord Group Exercise & Incentive Progs         | Exempt |
| 119 | 27540 | Asst Dir Res Life & Housing                    | Exempt |
| 121 | 27541 | Assoc Dir Student Union Operations             | Exempt |
| 888 | 27542 | Dir Leadership, Development & Special Projects | Exempt |
| 120 | 27543 | Asst Dir Campus Programs                       | Exempt |
| 119 | 27544 | Asst Dir Co-Curricular Programs                | Exempt |
| 120 | 27546 | Asst Dir Residence Life & Housing-South Quad   | Exempt |

## 7600 Admissions Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                             | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------------|--------------|
| 117           | 27601            | Regional Admissions Officer                   | Non-exempt   |
| 120           | 27602            | Coord Graduate Admissions                     | Exempt       |
| 118           | 27603            | CP & Adult Srvs Spec-Wayne                    | Exempt       |
| 118           | 27604            | Admissions Counselor                          | Exempt       |
| 119           | 27605            | Asst Dir Adm For Sec Sch Rel                  | Exempt       |
| 119           | 27606            | Asst Dir Adm For Events                       | Exempt       |
| 119           | 27607            | Asst Dir Adm for Multi Recruit                | Exempt       |
| 119           | 27608            | Asst Dir Admissions                           | Exempt       |
| 122           | 27609            | Sr Assoc Dir Admissions-Outreach              | Exempt       |
| 121           | 27610            | Assoc Dir Adm-Visitor Rel                     | Exempt       |
| 125           | 27612            | Dir Admissions                                | Exempt       |
| 120           | 27613            | Sr Asst Dir Admissions                        | Exempt       |
| 118           | 27614            | Adm Couns & Coord Stu Act-Wayne               | Exempt       |
| 121           | 27615            | Assoc Dir Admissions                          | Exempt       |
| 119           | 27617            | International Admissions/Budget Administrator | Exempt       |
| 120           | 27618            | Mgr Stu Recruiting & Comm Rel                 | Exempt       |
| 118           | 27619            | Coord Adm Adult Recruitment                   | Exempt       |
| 120           | 27620            | Asst Dir Admissions & Data Mgr                | Exempt       |

## 7700 Student Advising Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>  | <b>Flsa:</b> |
|---------------|------------------|--------------------|--------------|
| 118           | 27701            | Academic Adviser I | Non-exempt   |

|     |       |                                                     |        |
|-----|-------|-----------------------------------------------------|--------|
| 118 | 27702 | Career Srvs Spec                                    | Exempt |
| 119 | 27703 | Asst Dir Career Services – CCM                      | Exempt |
| 119 | 27704 | Academic Adviser-International                      | Exempt |
| 119 | 27705 | Academic Adviser-Athletes                           | Exempt |
| 119 | 27706 | Academic Adviser II                                 | Exempt |
| 119 | 27707 | Asst Dir Stu Asst Ctr-Spec Srvs                     | Exempt |
| 121 | 27708 | Asst Dir Academic Advisement                        | Exempt |
| 121 | 27709 | Assoc Dir Career Dev – CCM                          | Exempt |
| 121 | 27710 | Psychologist                                        | Exempt |
| 121 | 27711 | Asst Dir CT&C Ctr-Training                          | Exempt |
| 122 | 27712 | Assoc Dir CT&C Ctr-Training                         | Exempt |
| 122 | 27713 | Coord Testing Srvs & Psychologist                   | Exempt |
| 123 | 27714 | Sr Assoc Dir CT & C Center                          | Exempt |
| 123 | 27715 | Dir Academic Advisement                             | Exempt |
| 125 | 27716 | Dir CT& C Center                                    | Exempt |
| 122 | 27717 | Dir Multicultural Development                       | Exempt |
| 119 | 27718 | Coord Residence Life                                | Exempt |
| 122 | 27719 | Assoc Athl Dir Student Athlete<br>Academic Services | Exempt |
| 119 | 27720 | Acad Adviser-AAP                                    | Exempt |
| 119 | 27721 | Acad Adv & Coord CP-Wayne                           | Exempt |
| 120 | 27723 | Coord Min Stu Adv Srvs/Acad Adv                     | Exempt |
| 125 | 27724 | Dir Ctr Career Mgt                                  | Exempt |
| 119 | 27725 | Recruiter/Advisor-Nursing                           | Exempt |
| 121 | 27726 | Psychologist Resident                               | Exempt |

|     |       |                                               |        |
|-----|-------|-----------------------------------------------|--------|
| 119 | 27727 | Asst Dir C E & Internships – CCM              | Exempt |
| 119 | 27728 | Asst Dir Employer Relation – CCM              | Exempt |
| 121 | 27729 | Assoc Dir C E & Internship – CCM              | Exempt |
| 121 | 27730 | Assoc Dir Career Services – CCM               | Exempt |
| 119 | 27731 | Asst Dir Career Dev– CCM                      | Exempt |
| 119 | 27732 | Asst Dir Career Employment–CCM                | Exempt |
| 120 | 27733 | Assoc Dir Multicultural Development           | Exempt |
| 120 | 27734 | Assoc Dir Multicultural Development<br>Prog   | Exempt |
| 120 | 27735 | Dir Academic Support Services-<br>Athletics   | Exempt |
| 119 | 27736 | Coord Academic Support Services-<br>Athletics | Exempt |
| 120 | 27737 | Counselor/ADA Representative                  | Exempt |

#### 7800 Athletic Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 117           | 27801            | Mgr Athl Licensing & Promotion | Exempt       |
| 116           | 27802            | Coord Video                    | Exempt       |
| 117           | 27803            | Mgr Ticket Office              | Exempt       |
| 118           | 27804            | Dir Athl Fan Dev & Ticket Opns | Exempt       |
| 117           | 27805            | Equipment Mgr                  | Exempt       |
| 118           | 27806            | Asst Dir Athletics Media Rel   | Exempt       |
| 118           | 27807            | Asst Athletics Trainer         | Exempt       |
| 119           | 27808            | Assoc Dir Athletics Med Rel    | Exempt       |
| 120           | 27809            | Dir Sports Medicine            | Exempt       |

|     |       |                                                 |        |
|-----|-------|-------------------------------------------------|--------|
| 121 | 27810 | Asst Athletics Dir Media Relations              | Exempt |
| 122 | 27811 | Assoc Athletics Dir Facilities & Operations     | Exempt |
| 122 | 27812 | Assoc Athletics Dir External Relations          | Exempt |
| 122 | 27813 | Assoc Athletics Dir Business                    | Exempt |
| 123 | 27814 | Sr Assoc Athletics Dir/SWA                      | Exempt |
| 114 | 27816 | Asst Equipment Mgr                              | Exempt |
| 121 | 27817 | Asst Athletics Dir For Compliance               | Exempt |
| 119 | 27818 | Mgr Athletics Facilities & Operations           | Exempt |
| 120 | 27819 | Dir Athletics Field House & Building Services   | Exempt |
| 117 | 27820 | Asst Dir Marketing & Promotions                 | Exempt |
| 118 | 27821 | Coord Athletics Field House Operations          | Exempt |
| 118 | 27822 | Dir Athletics Special Events & Corporate Sales  | Exempt |
| 124 | 27823 | Exec Sr Assoc Athletics Director                | Exempt |
| 120 | 27824 | Asst Athletic Dir Marketing & Promotions        | Exempt |
| 117 | 27825 | Asst Dir Ticket Operations                      | Exempt |
| 117 | 27826 | Asst Dir Marketing Promotions & Fan Development | Exempt |
| 118 | 27827 | Asst Compliance Director                        | Exempt |
| 119 | 27828 | Asst Dir Sports Medicine                        | Exempt |
| 118 | 27829 | Asst Dir Academics                              | Exempt |
| 120 | 27831 | Dir Z-Fund                                      | Exempt |
| 120 | 27832 | Dir Compliance                                  | Exempt |

### **8000 Academic Services Division**

## 8100 College/School Administrative Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                       | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------|--------------|
| 118           | 28101            | Asst To The Dean Graduate School        | Exempt       |
| 118           | 28102            | Asst To The Dean – WC                   | Exempt       |
| 119           | 28103            | Dept Budget/Fiscal Administrator        | Exempt       |
| 119           | 28104            | Coord Continuing Education              | Exempt       |
| 119           | 28105            | Coord Career Plng & Mktg                | Exempt       |
| 120           | 28107            | Dir College Stu Affairs                 | Exempt       |
| 120           | 28108            | Dir College Admin Srvs                  | Exempt       |
| 121           | 28109            | Dir Engineering Comp & Network Srvs     | Exempt       |
| 122           | 28110            | Asst To Dean-College Of F&AA            | Exempt       |
| 121           | 28111            | Asst To Dir Inst Of Polymer Science     | Exempt       |
| 122           | 28112            | Asst Dean- Finance & Adm-Law            | Exempt       |
| 122           | 28113            | Asst Dean External Programs             | Exempt       |
| 122           | 28114            | Dir Assessment & Accred-College Of Educ | Exempt       |
| 122           | 28115            | Dir Developmental Prog                  | Exempt       |
| 119           | 28116            | Supv Classroom Srvs                     | Exempt       |
| 120           | 28117            | Coord Academic Affairs-WC               | Exempt       |
| 118           | 28118            | Asst Dir New Stu Orientation            | Exempt       |
| 121           | 28119            | Dir New Stu Orientation                 | Exempt       |
| 123           | 28120            | Asst Dean University College            | Exempt       |
| 120           | 28121            | Dir Academic Support, A&S               | Exempt       |
| 120           | 28122            | Dept Budget/Fiscal Admin Sr             | Exempt       |

|     |       |                                          |            |
|-----|-------|------------------------------------------|------------|
| 122 | 28123 | Asst Dean Law Adm & Stu Affairs          | Exempt     |
| 122 | 28124 | Asst To VP/Fo Cap Pln & Fac Mgt          | Exempt     |
| 122 | 28125 | Asst To VP For Res & Dean, Grad Sch      | Exempt     |
| 122 | 28126 | Asst To The Dean Univ College            | Exempt     |
| 120 | 28127 | Assoc Dir Pan African Ctr Comm Studies   | Exempt     |
| 124 | 28128 | Dir Workforce Dev & Cont Educ            | Exempt     |
| 121 | 28129 | Asst to Dean Opns & Strat Initiatives    | Exempt     |
| 122 | 28130 | Asst to Dean PSPE                        | Exempt     |
| 120 | 28131 | Coord Stu Srvs School of Music           | Exempt     |
| 122 | 28132 | Dir Data Mgt & Info Tech College of Educ | Exempt     |
| 122 | 28133 | Asst to the Dean Summit College          | Exempt     |
| 888 | 28134 | Dir Medina County Univ_Center            | Exempt     |
| 119 | 28135 | Coord Workforce Dev & Cont Educ          | Exempt     |
| 120 | 28136 | Events Coord & Asst Dir Development      | Exempt     |
| 121 | 28137 | Dir Instruction & Program Development    | Exempt     |
| 119 | 28138 | Mgr Marketing & Communications Law       | Exempt     |
| 122 | 28139 | Assoc Dir Student Services-MCUC          | Exempt     |
| 120 | 28140 | Mgr Workforce Development-MCUC           | Exempt     |
| 888 | 28141 | Dir Outreach                             | Exempt     |
| 888 | 28142 | Assoc Dean, University College           | Non-Exempt |
| 121 | 28144 | Asst to Dean – Law School                | Exempt     |

8200 Childcare Group

**Grade:**    **Job code:**    **Job title:**    **Flsa:**

|     |       |                                                    |            |
|-----|-------|----------------------------------------------------|------------|
| 121 | 28210 | Dir Ctr For Child Development                      | Exempt     |
| 118 | 28213 | Head Teacher/Asst Dir Center for Child Development | Non-exempt |
| 888 | 28214 | Assoc Dir Center Child Development                 | Exempt     |

## 8300 College Student Service Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>             | <b>Flsa:</b> |
|---------------|------------------|-------------------------------|--------------|
| 117           | 28302            | Intake Spec                   | Exempt       |
| 119           | 28303            | Supv Development Srvs         | Exempt       |
| 118           | 28304            | Coord Women In Engr Prog      | Exempt       |
| 120           | 28305            | Coord Training Oppor For Prof | Exempt       |
| 118           | 28307            | Coord Projects                | Exempt       |
| 118           | 28308            | Adviser CBA Stu Organization  | Exempt       |
| 118           | 28309            | Coord Cooperative Education   | Exempt       |
| 119           | 28310            | Counselor Nursing             | Exempt       |
| 119           | 28311            | Asst Dir Access & Retention   | Exempt       |
| 120           | 28312            | Dir Career Plan & Plcmt-Law   | Exempt       |
| 120           | 28313            | Dir Educ & Diversity Prog-Eng | Exempt       |
| 120           | 28314            | Asst Dir Grad Business Adv    | Exempt       |
| 120           | 28315            | Coord Academic Advising-Wayne | Exempt       |
| 120           | 28316            | Coord Licensure               | Exempt       |
| 121           | 28317            | Dir Learning Support Srvs     | Exempt       |
| 121           | 28318            | Dir Academic Success Prog     | Exempt       |
| 119           | 28319            | Dir Educ Outreach & Ret Progs | Exempt       |
| 119           | 28320            | Coord Acad Support Srvs       | Exempt       |
| 119           | 28321            | Coord Stu Retention-Nursing   | Exempt       |

|     |       |                                         |        |
|-----|-------|-----------------------------------------|--------|
| 118 | 28322 | Asst Dir Col Career Ctr                 | Exempt |
| 120 | 28323 | Dir Mktg & Client Relations             | Exempt |
| 120 | 28324 | Dir CBA Career Ctr                      | Exempt |
| 121 | 28325 | Staff Dir Academic Success Program      | Exempt |
| 119 | 28326 | Coord HCHEC                             | Exempt |
| 888 | 28327 | Dir Student Teaching & Field Experience | Exempt |

#### 8400 College/School Student Lab Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                    | <b>Flsa:</b> |
|---------------|------------------|--------------------------------------|--------------|
| 116           | 28401            | Coord Biology Laboratory             | Exempt       |
| 117           | 28402            | Laboratory Technician                | Non-exempt   |
| 119           | 28403            | Supv Chemical Laboratories           | Exempt       |
| 121           | 28404            | Dir Technology-CBA                   | Exempt       |
| 120           | 28405            | Coord Learning Res Ctr-Nursing       | Exempt       |
| 120           | 28406            | Clinical Supv                        | Exempt       |
| 121           | 28407            | Dir Technology Nursing               | Exempt       |
| 120           | 28408            | Mgr Tech Support Svcs-WC             | Exempt       |
| 121           | 28409            | Sr Research Assoc-Chemistry          | Exempt       |
| 888           | 28410            | Operations Mgr. Taylor Inst Mktg     | Exempt       |
| 121           | 28411            | Dir Technology-Chemistry             | Exempt       |
| 121           | 28414            | Business Systems Analyst             | Exempt       |
| 121           | 28415            | Mgr Computer Science Labs            | Exempt       |
| 888           | 28416            | Dir Learning Resource Center-Nursing | Exempt       |

#### 8500 College/School Technology Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                           | <b>Flsa:</b> |
|---------------|------------------|---------------------------------------------|--------------|
| 120           | 28501            | Manager Microscopy Lab                      | Exempt       |
| 118           | 28502            | Laboratory Technologist                     | Non-exempt   |
| 118           | 28503            | Supv Cartographic Laboratory                | Exempt       |
| 118           | 28504            | Machinist                                   | Exempt       |
| 118           | 28505            | Laboratory Machinist                        | Exempt       |
| 118           | 28506            | Engineering Technician                      | Non-exempt   |
| 119           | 28507            | Mgr Biology Resource Ctr                    | Exempt       |
| 119           | 28508            | Mgr GIS Lab                                 | Exempt       |
| 119           | 28509            | Engineering Technician Sr                   | Exempt       |
| 122           | 28510            | Mgr Nuclear Magnetic Resonance Ctr          | Exempt       |
| 120           | 28511            | Asst Mgr Applied Polymer Rsch               | Exempt       |
| 121           | 28512            | Asst To Director IPE                        | Exempt       |
| 123           | 28513            | Mgr NMR Laboratory                          | Exempt       |
| 123           | 28514            | Mgr Applied Polymer Research                | Exempt       |
| 120           | 28516            | Electronic Specialist                       | Exempt       |
| 119           | 28517            | Laboratory Glassblower                      | Exempt       |
| 119           | 28518            | Polymer Characterization Spec               | Exempt       |
| 888           | 28519            | Assoc Research Scientist                    | Exempt       |
| 120           | 28520            | Dir Electrical & Computer Engr Tech<br>Srvs | Exempt       |
| 120           | 28521            | NMR Electronic Spec                         | Exempt       |
| 122           | 28522            | Mgr GIS Research                            | Exempt       |
| 120           | 28523            | Mgr Field Station                           | Exempt       |
| 121           | 28524            | Research & Instructional Support            | Exempt       |

## Engineer

## 8600 Arts/Special Events Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                   | <b>Flsa:</b> |
|---------------|------------------|-------------------------------------|--------------|
| 119           | 28601            | Dir University Art Galleries        | Exempt       |
| 118           | 28602            | Dir/Choreographer Ohio Ballet       | Exempt       |
| 124           | 28603            | Exec Dir Performing Arts Hall       | Exempt       |
| 120           | 28604            | Mgr Dance Institute                 | Exempt       |
| 119           | 28605            | Mgr Sales/ PAH                      | Exempt       |
| 120           | 28606            | Mgr Technical Srvs PAH              | Exempt       |
| 119           | 28607            | Dir Technical, Dance & Theatre Prod | Exempt       |
| 123           | 28608            | Managing Director                   | Exempt       |
| 999           | 28609            | Asst Mgr Dance Institute            | Non-exempt   |

## 8700 College/School Program Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                           | <b>Flsa:</b> |
|---------------|------------------|---------------------------------------------|--------------|
| 118           | 28701            | Dir SIFE                                    | Exempt       |
| 118           | 28702            | Coord Academic Prog                         | Exempt       |
| 119           | 28703            | Dir SBDC/Counselor                          | Exempt       |
| 120           | 28704            | Project Dir-Social Work/Grants              | Exempt       |
| 121           | 28705            | Dir Program Nutrition Intervention          | Exempt       |
| 120           | 28707            | Dir Polymer Training Ctr                    | Exempt       |
| 120           | 28708            | Coord Clinic Individual & Family Counseling | Exempt       |
| 120           | 28709            | Coord Critical Skills World Civ             | Exempt       |
| 120           | 28710            | Coord Medical Tech Prog                     | Exempt       |

|     |       |                                         |        |
|-----|-------|-----------------------------------------|--------|
| 121 | 28711 | Dir Nursing Outreach & Wkfc Development | Exempt |
| 120 | 28712 | Coord Off Campus Credit Prog            | Exempt |
| 120 | 28713 | Dir Cont Educ & Prog Dev-Wayne          | Exempt |
| 120 | 28714 | Dir Training & Spec Prog-Wayne          | Exempt |
| 120 | 28715 | Coord Early Childhood Srvs              | Exempt |
| 120 | 28716 | Coord Developmental Prog                | Exempt |
| 120 | 28717 | Coord Student Academic Success          | Exempt |
| 120 | 28718 | Asst Dir Undergraduate Prog             | Exempt |
| 120 | 28719 | Asst Dir Inst Applied Politics          | Exempt |
| 121 | 28720 | Asst Clinical Professor of Law          | Exempt |
| 121 | 28721 | Dir Instructional Technology            | Exempt |
| 121 | 28722 | Asst Dir Inst For Global Busn           | Exempt |
| 122 | 28723 | Asst Dean Adm & Strat Init              | Exempt |
| 121 | 28724 | Asst Dir Developmental Prog             | Exempt |
| 122 | 28725 | Dir Nurse Anesthesia Track              | Exempt |
| 122 | 28726 | Dir Ctr For Organizational Development  | Exempt |
| 123 | 28727 | Sr Dir Bus Oper & Fin - Wayne           | Exempt |
| 123 | 28728 | Dir Institute For Global Bus            | Exempt |
| 120 | 28730 | Asst to Dir School of Art               | Exempt |
| 118 | 28731 | Coord External Programs-PAH             | Exempt |
| 118 | 28732 | Law Stu Recruiter                       | Exempt |
| 119 | 28733 | Educational Specialist                  | Exempt |
| 118 | 28734 | Asst Dir A&S Career Prog                | Exempt |
| 120 | 28735 | Coord Acad Achievement Prog             | Exempt |

|     |       |                                                  |        |
|-----|-------|--------------------------------------------------|--------|
| 118 | 28736 | Counselor Academic Achievement Prog              | Exempt |
| 119 | 28737 | Coord Upward Bound Prog                          | Exempt |
| 118 | 28738 | Coord Internships                                | Exempt |
| 118 | 28739 | Coord Prog                                       | Exempt |
| 123 | 28740 | Dir Academic Achievement Prog                    | Exempt |
| 121 | 28741 | Asst Dir IHSP                                    | Exempt |
| 121 | 28742 | Dir Cont Educ & WRKFC Dev-Wayne                  | Exempt |
| 122 | 28743 | Dir UA Adult Focus                               | Exempt |
| 122 | 28744 | Dir Graduate Programs                            | Exempt |
| 118 | 28745 | Dir Govt Contract Assist Ctr                     | Exempt |
| 122 | 28746 | Dir Training Center Fire & Hazardous Materials   | Exempt |
| 888 | 28747 | Dir Fitzgerald Institute Entrepreneurial Studies | Exempt |
| 120 | 28748 | Dir Women In Engr Prog                           | Exempt |
| 122 | 28749 | Asst To Assoc Provost                            | Exempt |
| 119 | 28751 | Account Executive-Sales                          | Exempt |
| 119 | 28752 | Asst Dir Polymer Training Ctr                    | Exempt |
| 121 | 28753 | Dir New Business Clinic                          | Exempt |
| 122 | 28754 | Dir Undergraduate Programs                       | Exempt |
| 118 | 28755 | Guidance Adviser - AAP                           | Exempt |
| 122 | 28756 | Asst to Assoc Provost Systems                    | Exempt |
| 121 | 28757 | Asst Dir Ctr Policy Studies                      | Exempt |
| 122 | 28758 | Dir Audiology & Speech Center                    | Exempt |
| 121 | 28759 | Coord Hearing Aid Dispensary                     | Exempt |
| 119 | 28760 | IHSP Administrator                               | Exempt |

|     |       |                                                  |        |
|-----|-------|--------------------------------------------------|--------|
| 121 | 28762 | Mgr Educational Engagement                       | Exempt |
| 120 | 28763 | Coord Writing Lab                                | Exempt |
| 120 | 28764 | Coord Tutorial Services                          | Exempt |
| 888 | 28765 | Dir Undergrad Research & Coord Choose Ohio First | Exempt |

## 8800 Research Services Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 120           | 28802            | Mgr Data Collections             | Exempt       |
| 118           | 28803            | Research Analyst                 | Exempt       |
| 118           | 28804            | Institutional Research Analyst   | Exempt       |
| 120           | 28805            | Mgr Data Srvs                    | Exempt       |
| 120           | 28806            | Asst Dir Research Development    | Exempt       |
| 122           | 28807            | Assoc Dir Res Srvs & Spon Prog   | Exempt       |
| 122           | 28808            | Assoc Dir Inst Policy Studies    | Exempt       |
| 125           | 28809            | Dir Research & Sponsored Prog    | Exempt       |
| 888           | 28810            | Assoc VP Res & Dir Tech Trans    | Exempt       |
| 888           | 28811            | Assoc VP Research                | Exempt       |
| 125           | 28812            | Dir Institutional Research       | Exempt       |
| 122           | 28813            | UA Data Administrator            | Exempt       |
| 122           | 28814            | Asst Dir Institutional Reporting | Exempt       |
| 120           | 28815            | Institutional Research Associate | Exempt       |
| 118           | 28816            | Institutional Research Assistant | Exempt       |
| 123           | 28817            | Asst Dir Tech Transfer & IP Mgt  | Exempt       |
| 999           | 28848            | Events Coord/Development Asst    | Exempt       |

|     |       |                              |            |
|-----|-------|------------------------------|------------|
| 117 | 28849 | Lab Manager-IHSP             | Non-exempt |
| 120 | 28850 | Marketing Dir & Project Mgr  | Exempt     |
| 121 | 28851 | Asst Dir Survey Research Lab | Exempt     |

### **9000 Ungraded Positions Division**

#### 9100 Ungraded Administrative Exceptions Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                             | <b>Flsa:</b> |
|---------------|------------------|-----------------------------------------------|--------------|
| 999           | 29101            | VP And General Counsel                        | Exempt       |
| 999           | 29102            | VP Finance & Admin & CFO                      | Exempt       |
| 999           | 29103            | VP, Capital Plan & Fac Mgt                    | Exempt       |
| 999           | 29104            | VP, Public Affairs & Dev                      | Exempt       |
| 999           | 29105            | Assoc VP Human Resources & Employee Relations | Exempt       |
| 999           | 29106            | Dir Athletics                                 | Exempt       |
| 999           | 29107            | Exec Asst To Pres For Org Dev                 | Exempt       |
| 999           | 29108            | Exec Asst To The President                    | Exempt       |
| 999           | 29109            | VP, Student Affairs                           | Exempt       |
| 999           | 29110            | VP Information Technology                     | Exempt       |
| 999           | 29111            | VP Board Operations                           | Exempt       |
| 999           | 29112            | Sr Assoc VP Finance & Admin/CFO Designee      | Exempt       |
| 999           | 29113            | VP & Chief of Staff                           | Exempt       |
| 999           | 29114            | Asst Special Projects                         | Exempt       |

#### 9200 Athletic Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b> | <b>Flsa:</b> |
|---------------|------------------|-------------------|--------------|
|---------------|------------------|-------------------|--------------|

|     |       |                               |        |
|-----|-------|-------------------------------|--------|
| 999 | 29201 | Asst Track Coach              | Exempt |
| 999 | 29202 | Assoc Head Football Coach     | Exempt |
| 999 | 29203 | Asst Baseball Coach           | Exempt |
| 999 | 29204 | Asst Cheerleading Coach       | Exempt |
| 999 | 29205 | Asst Golf Coach               | Exempt |
| 999 | 29206 | Asst Track & Field Coach      | Exempt |
| 999 | 29207 | Asst Football Coach           | Exempt |
| 999 | 29208 | Asst Head Football Coach      | Exempt |
| 999 | 29209 | Asst Men's Basketball Coach   | Exempt |
| 999 | 29210 | Asst Men's Soccer Coach       | Exempt |
| 999 | 29211 | Asst Softball Coach           | Exempt |
| 999 | 29212 | Asst Strength & Cond Coach    | Exempt |
| 999 | 29213 | Asst Women's Basketball Coach | Exempt |
| 999 | 29214 | Cheerleading Coach            | Exempt |
| 999 | 29215 | Diving Coach                  | Exempt |
| 999 | 29216 | Head Men/Women's Track Coach  | Exempt |
| 999 | 29217 | Head Baseball Coach           | Exempt |
| 999 | 29218 | Head Basketball Coach         | Exempt |
| 999 | 29219 | Head Football Coach           | Exempt |
| 999 | 29220 | Head Golf Coach               | Exempt |
| 999 | 29221 | Head Men's Soccer Coach       | Exempt |
| 999 | 29222 | Head Strength & Cond Coach    | Exempt |
| 999 | 29223 | Head Volleyball Coach         | Exempt |
| 999 | 29224 | Head Women's Basketball Coach | Exempt |
| 999 | 29225 | Head Women's Softball Coach   | Exempt |

|     |       |                                          |        |
|-----|-------|------------------------------------------|--------|
| 999 | 29226 | Head Women's Swimming Coach              | Exempt |
| 999 | 29227 | Head Women's Tennis Coach                | Exempt |
| 999 | 29228 | Asst Diving Coach                        | Exempt |
| 999 | 29229 | Asst Football Coach, Def Coord           | Exempt |
| 999 | 29230 | Asst Track/Cross Country Coach           | Exempt |
| 999 | 29231 | Asst Volleyball Coach                    | Exempt |
| 999 | 29232 | Golf Coach                               | Exempt |
| 999 | 29233 | Head Softball Coach                      | Exempt |
| 999 | 29234 | Head Men's Basketball Coach              | Exempt |
| 999 | 29235 | Dance Team Coach                         | Exempt |
| 999 | 29236 | Asst Women's Soccer Coach                | Exempt |
| 999 | 29237 | Asst Women's Swim Coach                  | Exempt |
| 999 | 29238 | Head Women's Soccer Coach                | Exempt |
| 999 | 29239 | Asst Tennis Coach                        | Exempt |
| 999 | 29240 | Men's Basketball Coach                   | Exempt |
| 999 | 29241 | Athletic Tutor                           | Exempt |
| 999 | 29242 | Athletics Learning Specialist            | Exempt |
| 999 | 29243 | Asst Football Coach, Off Coord           | Exempt |
| 999 | 29244 | Coord Football Operations                | Exempt |
| 999 | 29245 | Athletics Video Operations Technician    | Exempt |
| 999 | 29246 | Head Cheerleading Coach                  | Exempt |
| 999 | 29256 | Assoc Head Coach Men's Basketball        | Exempt |
| 999 | 29257 | Dir Men's Basketball                     | Exempt |
| 999 | 29259 | Dir Women's Basketball Operations        | Exempt |
| 999 | 29260 | Head Men's & Women's Cross Country Coach | Exempt |

|                            |       |                                  |        |
|----------------------------|-------|----------------------------------|--------|
| 999                        | 29261 | Assoc Head Softball Coach        | Exempt |
| 999                        | 29262 | Coord Golf Events                | Exempt |
| 999                        | 29263 | Coord Special Events - Athletics | Exempt |
| 999                        | 29264 | Asst Swim/Head Diving Coach      | Exempt |
| 9300 Ungraded Intern Group |       |                                  |        |

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 999           | 29301            | Athletics Media Rel Intern       | Exempt       |
| 999           | 29302            | Facilities & Oper Intern         | Exempt       |
| 999           | 29303            | Athletics Mktg/Promotions Intern | Exempt       |
| 999           | 29304            | Psychology Intern                | Exempt       |
| 999           | 29305            | Athletics Ticket Office Intern   | Exempt       |
| 999           | 29306            | Athletics Intern                 | Exempt       |
| 999           | 29307            | Athletics Field House Intern     | Exempt       |
| 999           | 29308            | OSLI Intern                      | Exempt       |
| 999           | 29309            | Athl Business Office Intern      | Non-exempt   |
| 999           | 29310            | Architectural Intern             | Exempt       |
| 999           | 29311            | Interior Design Inter            | Non-exempt   |
| 999           | 29312            | Engineering Co-Op                | Non-exempt   |

9400 Ungraded Aerospace/Military Science Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>             | <b>Flsa:</b> |
|---------------|------------------|-------------------------------|--------------|
| 999           | 29401            | Asst Info Mgt Officer         | Exempt       |
| 999           | 29402            | Asst Recruiting Officer       | Exempt       |
| 999           | 29403            | Asst Regional Dir, Admissions | Exempt       |
| 999           | 29404            | Recruiting/Oper/Mktg Officer  | Exempt       |

|     |       |                                        |        |
|-----|-------|----------------------------------------|--------|
| 999 | 29405 | Regional Admissions Officer            | Exempt |
| 999 | 29406 | Supply Custodian                       | Exempt |
| 999 | 29407 | Recruiter                              | Exempt |
| 999 | 29408 | Personnel Officer-Aerospace            | Exempt |
| 999 | 29409 | National Guard Recruiting              | Exempt |
| 999 | 29410 | NCOIC/Information Management           | Exempt |
| 999 | 29411 | NCOIC/Administration                   | Exempt |
| 999 | 29412 | NCOIC/Personnel                        | Exempt |
| 999 | 29413 | Military Personnel Clerk               | Exempt |
| 999 | 29414 | Educ Officer & Unit Recruiting Officer | Exempt |
| 999 | 29415 | Duty Officer                           | Exempt |

9500 Ungraded Research/Scientists/Fellows Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>            | <b>Flsa:</b> |
|---------------|------------------|------------------------------|--------------|
| 999           | 29501            | Coord Central Reg Res-IHSP   | Exempt       |
| 999           | 29502            | Field Supervisor-IHSP        | Exempt       |
| 999           | 29503            | Interviewer/Tracker-IHSP     | Non-exempt   |
| 999           | 29504            | Postdoctoral Fellow          | Exempt       |
| 999           | 29505            | Postdoctoral Research Assoc  | Exempt       |
| 999           | 29506            | Postdoctoral Research Fellow | Exempt       |
| 999           | 29507            | Regional Coordinator-IHSP    | Exempt       |
| 999           | 29508            | Research Asst                | Non-exempt   |
| 999           | 29509            | Research Assoc I-IHSP        | Exempt       |
| 999           | 29510            | Research Assoc               | Exempt       |
| 999           | 29511            | Research Asst II-IHSP        | Non-exempt   |

|     |       |                                          |            |
|-----|-------|------------------------------------------|------------|
| 999 | 29512 | Research Scientist                       | Exempt     |
| 999 | 29513 | Research Asst III-IHSP                   | Exempt     |
| 999 | 29514 | Research Fellow                          | Exempt     |
| 999 | 29515 | Research Technician                      | Non-exempt |
| 999 | 29516 | Sr Research Assoc-IHSP                   | Exempt     |
| 999 | 29517 | Sr Research Assoc                        | Exempt     |
| 999 | 29518 | Visiting Research Assoc                  | Exempt     |
| 999 | 29519 | Visiting Research Scientist              | Exempt     |
| 999 | 29520 | Visiting Scholar                         | Exempt     |
| 999 | 29521 | Visiting Scientist                       | Exempt     |
| 999 | 29522 | Visit Distinguished Scientist            | Exempt     |
| 999 | 29523 | Research Scholar                         | Exempt     |
| 999 | 29524 | Sr Fellow, ILSD&G                        | Exempt     |
| 999 | 29525 | Fellow, ILSD&G                           | Exempt     |
| 999 | 29526 | Fellow, RC Bliss Inst Appl Pol           | Exempt     |
| 999 | 29527 | Life Fellow                              | Exempt     |
| 999 | 29528 | Adjunct Fellow                           | Exempt     |
| 999 | 29529 | Visiting Research Scholar                | Exempt     |
| 999 | 29530 | Research Assoc-Biomedical Engr           | Exempt     |
| 999 | 29531 | Research Assoc-Geology                   | Exempt     |
| 999 | 29532 | Teaching Fellowship                      | Exempt     |
| 999 | 29533 | Asst To Dir Akron Global Polymer Academy | Exempt     |
| 999 | 29534 | Asst to Assoc Dir AGPA                   | Exempt     |
| 999 | 29535 | Mgr Wright Center                        | Exempt     |

|     |       |                                            |            |
|-----|-------|--------------------------------------------|------------|
| 999 | 29536 | Fellow                                     | Exempt     |
| 120 | 29537 | Asst Dir AGPA Science Education & Outreach | Exempt     |
| 999 | 29538 | Sr Research Scholar                        | Exempt     |
| 999 | 29539 | Facility Technician                        | Exempt     |
| 999 | 29540 | Project Director-IHSP                      | Exempt     |
| 999 | 29541 | Session Supervisor                         | Non-exempt |
| 999 | 29542 | Research Design Technician                 | Exempt     |
| 999 | 29543 | Archaeogeophysical Surveyor                | Exempt     |
| 999 | 29544 | Asst Research Scientist                    | Exempt     |

9600 Ungraded Special Events/Services Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b> | <b>Flsa:</b> |
|---------------|------------------|-------------------|--------------|
| 999           | 29601            | Accompanist       | Non-exempt   |
| 999           | 29602            | Announcer         | Exempt       |
| 999           | 29603            | Art Model         | Non-exempt   |
| 999           | 29604            | ASL Model         | Non-exempt   |
| 999           | 29605            | Consultant        | Exempt       |
| 999           | 29606            | ASL trainer       | Non-exempt   |
| 999           | 29607            | Curator           | Exempt       |
| 999           | 29608            | Facilitator       | Non-exempt   |
| 999           | 29609            | Interpreter       | Non-exempt   |
| 999           | 29610            | Musician          | Exempt       |
| 999           | 29611            | Notetaker         | Non-exempt   |
| 999           | 29612            | Prod Asst         | Non-exempt   |

|     |       |                            |            |
|-----|-------|----------------------------|------------|
| 999 | 29613 | Prod Asst-Costume          | Non-exempt |
| 999 | 29614 | Prod Asst-Technical        | Non-exempt |
| 999 | 29615 | Asst to Costume Designer   | Non-exempt |
| 999 | 29616 | Temporary Costumer         | Exempt     |
| 999 | 29618 | Office Aide                | Non-exempt |
| 999 | 29619 | Test Proctor               | Non-exempt |
| 999 | 29620 | Test Rater                 | Non-exempt |
| 999 | 29621 | Textbook Reader            | Non-exempt |
| 999 | 29622 | Events Asst                | Non-exempt |
| 999 | 29623 | Speaker                    | Exempt     |
| 999 | 29624 | Nurse Practitioner-Nursing | Exempt     |
| 999 | 29625 | Nurse Tutor                | Non-Exempt |
| 999 | 29626 | Project/Grant Consultant   | Exempt     |
| 999 | 29627 | Transcriber                | Non-exempt |
| 999 | 29628 | Project/Grant Consultant   | Non-exempt |
| 999 | 29629 | Band Assistant             | Exempt     |
| 999 | 29630 | Artist in Residence        | Exempt     |

9700 Ungraded University Programs Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>     | <b>Flsa:</b> |
|---------------|------------------|-----------------------|--------------|
| 999           | 29701            | Coord Extended Day    | Non-exempt   |
| 999           | 29702            | Coord AAP             | Exempt       |
| 999           | 29704            | Early Childhood Coord | Exempt       |
| 999           | 29705            | Group Leader-AAP      | Exempt       |
| 999           | 29706            | Head Teacher          | Non-exempt   |

|     |       |                                 |            |
|-----|-------|---------------------------------|------------|
| 999 | 29707 | Head Tutor/Counselor-AAP        | Exempt     |
| 999 | 29708 | Instructor-AAP                  | Exempt     |
| 999 | 29709 | Lead Staff                      | Non-exempt |
| 999 | 29710 | Lifeguard                       | Non-exempt |
| 999 | 29711 | Lifeguard-AAP                   | Exempt     |
| 999 | 29712 | Parent/Child Asst               | Non-exempt |
| 999 | 29713 | Pre-School Teacher              | Non-exempt |
| 999 | 29714 | Substitute Teacher              | Non-exempt |
| 999 | 29715 | Team Coord-AAP                  | Non-exempt |
| 999 | 29716 | Team Leader-AAP                 | Non-exempt |
| 999 | 29717 | Tutor/Counselor-AAP             | Exempt     |
| 999 | 29718 | Tutor/Teacher-AAP               | Exempt     |
| 999 | 29719 | Tutor-AAP                       | Non-exempt |
| 999 | 29720 | Security-AAP                    | Exempt     |
| 999 | 29721 | Extended Care Aide              | Non-exempt |
| 999 | 29722 | Asst Teacher                    | Non-exempt |
| 999 | 29723 | Aquatic Building Supv           | Non-exempt |
| 999 | 29725 | Educational Assistant – AAP     | Exempt     |
| 999 | 29726 | Tutor/Coordinator – AAP         | Non-exempt |
| 999 | 29728 | Head Teacher ABLE Even Start    | Non-exempt |
| 999 | 29729 | Sr Economic Development Advisor | Exempt     |
| 999 | 29730 | Teacher                         | Non-exempt |
| 999 | 29731 | Mgr Strat Initiatives Fin & Adm | Exempt     |
| 999 | 29732 | Coord Transition                | Non-exempt |
| 999 | 29733 | Instructor Sr-AAP               | Exempt     |

|     |       |                             |            |
|-----|-------|-----------------------------|------------|
| 999 | 29734 | Tutor/Counselor Sr-AAP      | Exempt     |
| 999 | 29735 | Acting Head Teacher         | Non-exempt |
| 999 | 29739 | Water Safety Instructor     | Non-exempt |
| 999 | 29740 | Asst Dir Univ Park Alliance | Exempt     |

9800 Other Ungraded Exceptions Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>             | <b>Flsa:</b> |
|---------------|------------------|-------------------------------|--------------|
| 999           | 29801            | Administrative Project Leader | Non-exempt   |
| 999           | 29802            | Adviser – Tel Buc             | Exempt       |
| 999           | 29803            | Archival Asst                 | Exempt       |
| 999           | 29804            | Archives Asst                 | Non-exempt   |
| 999           | 29805            | Athletic Claims Coord         | Exempt       |
| 999           | 29806            | Coord (Admin)                 | Exempt       |
| 999           | 29807            | Counselor                     | Exempt       |
| 999           | 29808            | Lab Coord                     | Non-exempt   |
| 999           | 29809            | Office Tech Spec-IS           | Non-exempt   |
| 999           | 29810            | Principal Investigator        | Exempt       |
| 999           | 29811            | Project Mgr                   | Exempt       |
| 999           | 29812            | Recruiter/Advisor Nursing     | Exempt       |
| 999           | 29813            | Rifle Coach                   | Exempt       |
| 999           | 29814            | University Physician          | Exempt       |
| 999           | 29815            | Massotherapist                | Non-exempt   |
| 999           | 29816            | Coord Hearing Aid Dispensary  | Exempt       |
| 999           | 29819            | Dir Tech Prep                 | Exempt       |
| 999           | 29821            | Archaeologist                 | Exempt       |

|     |       |                                         |            |
|-----|-------|-----------------------------------------|------------|
| 999 | 29824 | Community Development Specialist        | Exempt     |
| 999 | 29825 | Dir McNair Scholars Prog                | Exempt     |
| 999 | 29826 | Asst to VP Stu Aff for Org Dev          | Exempt     |
| 999 | 29827 | Animal Caretaker                        | Non-exempt |
| 999 | 29828 | Project Training Consultant             | Exempt     |
| 999 | 29829 | Coord Community Outreach                | Exempt     |
| 999 | 29830 | Asst to Assoc VP Enrollment Services    | Exempt     |
| 999 | 29831 | Asst to Assoc VP & Dean Student Life    | Exempt     |
| 999 | 29832 | Dir Small Business Development Center   | Exempt     |
| 999 | 29833 | Coord Training SBDC                     | Non-exempt |
| 999 | 29834 | Counselor Small Business                | Exempt     |
| 999 | 29835 | Asst to VP Public Affairs & Development | Exempt     |
| 999 | 29836 | Dir Miller-Becker Institute             | Exempt     |
| 999 | 29837 | Asst to Dean                            | Exempt     |
| 999 | 29838 | Communications Coord                    | Exempt     |
| 999 | 29839 | Asst Dir CCM                            | Exempt     |
| 999 | 29840 | Coord Service Learning                  | Exempt     |
| 999 | 29841 | Student Teaching Liaison                | Non-exempt |
| 999 | 29842 | Clinical Audiologist                    | Non-exempt |
| 999 | 29843 | Student Liaison                         | Non-exempt |
| 999 | 29844 | Coord Distance Learning                 | Exempt     |
| 999 | 29845 | Dir Advising                            | Exempt     |
| 999 | 29846 | Coord American Sign Language            | Exempt     |
| 999 | 29847 | Visiting Artist                         | Exempt     |

|     |       |                                   |            |
|-----|-------|-----------------------------------|------------|
| 999 | 29849 | University Relations Coordinator  | Exempt     |
| 999 | 29850 | Project Manager-College Tech Prep | Non-exempt |
| 999 | 29851 | Executive in Residence            | Exempt     |
| 999 | 29852 | Asst to the Dean Student Life     | Exempt     |
| 999 | 29853 | Adjunct Physician                 | Non-exempt |
| 999 | 29854 | Coord Outreach                    | Non-exempt |
| 999 | 29856 | Patrol Officer                    | Non-exempt |

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 999           | 29900            | Food Utility Worker              | Non-exempt   |
| 999           | 29901            | Food Production Worker           | Non-exempt   |
| 999           | 29902            | Team Coord Dining Services       | Non-exempt   |
| 999           | 29903            | Utility Worker                   | Non-exempt   |
| 999           | 29905            | Team Coord Food Services         | Non-exempt   |
| 999           | 29908            | Printing Assistant               | Exempt       |
| 999           | 29909            | Team Coord – Material Handling   | Non-exempt   |
| 999           | 29910            | Field Service Worker – Parking   | Non-exempt   |
| 999           | 29911            | Parking Maintenance Worker       | Non-exempt   |
| 999           | 29915            | Athletics Assistant              | Non-exempt   |
| 999           | 29916            | Mgr Athletics Study Table        | Non-exempt   |
| 999           | 29921            | PBX Programmer                   | Non-exempt   |
| 999           | 29922            | Telecommunications Administrator | Non-exempt   |
| 999           | 29923            | Telecommunications Assistant     | Non-exempt   |
| 999           | 29925            | Supv Recreation Facility         | Non-exempt   |
| 999           | 29926            | Recreation Program Specialist    | Non-exempt   |

|     |       |                                 |            |
|-----|-------|---------------------------------|------------|
| 999 | 29927 | Recreation Technician           | Non-exempt |
| 999 | 29928 | Residence Life Assistant        | Non-exempt |
| 999 | 29929 | Graphic Design Specialist       | Exempt     |
| 999 | 29930 | Office Assistant                | Non-exempt |
| 999 | 29931 | Accounting Assistant            | Non-exempt |
| 999 | 29935 | Data Collector                  | Non-exempt |
| 999 | 29940 | Sales/Marketing/Events Asst-PAH | Non-exempt |
| 999 | 29941 | Sls/Mktg/Events Asst Sr-PAH     | Non-exempt |
| 999 | 29942 | Technical Services Assoc-PAH    | Non-exempt |
| 999 | 29944 | Business Management Assoc-PAH   | Non-exempt |
| 999 | 29945 | Studio Assistant                | Non-exempt |
| 999 | 29946 | Laboratory Assistant            | Non-exempt |
| 999 | 29947 | Marketing Associate             | Non-exempt |
| 999 | 29950 | Grant Research Asst             | Non-exempt |
| 999 | 29951 | Grant Research Assoc            | Exempt     |
| 999 | 29952 | Grant Research Assoc Sr         | Exempt     |
| 999 | 29953 | Grant Project Coord             | Exempt     |
| 999 | 29954 | Grant Project Dir               | Exempt     |
| 999 | 29955 | Grant Project Consultant        | Non-exempt |
| 999 | 29956 | Psychologist-Temp               | Non-exempt |
| 999 | 29964 | Medical/Legal Research          | Non-exempt |
| 999 | 29965 | Library Clerk                   | Non-exempt |
| 999 | 29966 | Library Reference Asst          | Non-exempt |
| 999 | 29967 | Audio Visual Asst               | Non-exempt |
| 999 | 29968 | Library Research Asst           | Non-exempt |

|     |       |                                              |            |
|-----|-------|----------------------------------------------|------------|
| 999 | 29971 | Technical Spec-Wayne College                 | Non-exempt |
| 999 | 29972 | Computer Tech-Wayne College                  | Non-exempt |
| 999 | 29973 | Office Assistant-WC                          | Non-exempt |
| 999 | 29974 | Career Counselor-Wayne College               | Non-exempt |
| 999 | 29975 | Tutor-WC                                     | Non-exempt |
| 999 | 29978 | Part-time Mover                              | Non-exempt |
| 999 | 29979 | Part-time Stationary Engineer                | Non-exempt |
| 999 | 29981 | Seasonal Grounds Worker                      | Non-exempt |
| 999 | 29982 | Seasonal Housekeeping Worker                 | Non-exempt |
| 999 | 29983 | General Maintenance Worker                   | Non-exempt |
| 999 | 29984 | Housekeeper                                  | Non-exempt |
| 999 | 29985 | Project Leader-eReads Ohio                   | Exempt     |
| 999 | 29986 | Instructional Designer-eReads Ohio           | Exempt     |
| 999 | 29987 | Technical Support Asst-eReads Ohio           | Non-exempt |
| 999 | 29988 | Sr Web Developer-eReads Ohio                 | Exempt     |
| 999 | 29991 | Computer Help Desk Asst-Info Srvs            | Non-exempt |
| 999 | 29992 | PC Support Asst-Info Srvs                    | Non-exempt |
| 999 | 29993 | Technology Consultant-Info Srvs              | Non-exempt |
| 999 | 29994 | Computer Specialist                          | Non-exempt |
| 999 | 29995 | Coord Computer Technology-Ohio Reads         | Exempt     |
| 999 | 29996 | Computer Web Specialist                      | Non-exempt |
| 999 | 29997 | Computer Specialist-Reading First            | Exempt     |
| 999 | 29998 | Professional Development Coord-Reading First | Exempt     |
| 999 | 29999 | Web Services Manager-Ohio Reads              | Exempt     |

|     |       |                   |            |
|-----|-------|-------------------|------------|
| 999 | 69618 | Grant Office Aide | Non-exempt |
|-----|-------|-------------------|------------|

### **3000 Information Technology Division At Risk Technical Positions**

#### **3100 Information Services Administrative Group**

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 221           | T23102           | Mgr Help Desk Srvs             | Exempt       |
| 221           | T23103           | Security Administrator         | Exempt       |
| 222           | T23109           | Mgr DBA                        | Exempt       |
| 222           | T23111           | Mgr Comp Based Assess & Eval   | Exempt       |
| 222           | T23112           | Proj Mgr Fin, Budget, Fac      | Exempt       |
| 225           | T23114           | Asst To VP/CIO Sec Disaster    | Exempt       |
| 218           | T23115           | CBA & E Testing Asst           | Exempt       |
| 225           | T23118           | Asst To The VP/CIO DE          | Exempt       |
| 225           | T23120           | Dir Learn Tech & Scholar/Learn | Exempt       |
| 226           | T23121           | Dir Applic Systems Srvs        | Exempt       |
| 224           | T23122           | Proj Mgt & Cont Qual Imprv Off | Exempt       |
| 226           | T23123           | Dir Network & Comm Srvs        | Exempt       |
| 225           | T23124           | Dir Hardware Oper & Oper Sys   | Exempt       |
| 225           | T23126           | Special Asst To The VP/CIO IS  | Exempt       |

#### **3200 Computer Operations Group**

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>   | <b>Flsa:</b> |
|---------------|------------------|---------------------|--------------|
| 222           | T23201           | Mgr Enterprise Oper | Exempt       |

#### **3300 Information Services Application Systems Group**

|     |        |                                  |        |
|-----|--------|----------------------------------|--------|
| 224 | T23301 | Asst Dir New Sys Development     | Exempt |
| 222 | T23311 | Mgr Administrative Systems       | Exempt |
| 222 | T23313 | Applications Srvs Technical Lead | Exempt |

#### 3400 Information Services Technical Support Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                                    | <b>Flsa:</b> |
|---------------|------------------|------------------------------------------------------|--------------|
| 222           | T23401           | Mgr Distributed Tech Srvs                            | Exempt       |
| 223           | T23402           | Asst Dir Enter Hardware Oper                         | Exempt       |
| 221           | T23411           | Mgr Software Training Srvs                           | Exempt       |
| 220           | T23412           | BI Tool Trainer                                      | Exempt       |
| 220           | T23413           | Administrative Systems Trainer                       | Exempt       |
| 219           | T23414           | Tech Support & Off Sys Trainer                       | Exempt       |
| 220           | T23415           | Courseware Trainer                                   | Exempt       |
| 220           | T23416           | Research Applications Trainer                        | Exempt       |
| 221           | T23417           | Coord UA Computer Lab Srvs                           | Exempt       |
| 220           | T23418           | Learning Technology Specialist                       | Exempt       |
| 220           | T23419           | Mgr Tech Learning Support Ctr                        | Exempt       |
| 222           | T23421           | Mgr Learning Technologies Support                    | Exempt       |
| 220           | T23422           | Software Training Specialist                         | Exempt       |
| 222           | T23423           | Mgr Learning Technologies Development                | Exempt       |
| 888           | T23424           | PeopleSoft Campus Community & Document Imaging Coord | Exempt       |

#### 3500 Network & Telecomm Group

|     |        |                           |        |
|-----|--------|---------------------------|--------|
| 223 | T23502 | Asst Dir Network Services | Exempt |
|-----|--------|---------------------------|--------|

|     |        |                               |        |
|-----|--------|-------------------------------|--------|
| 223 | T23503 | Asst Dir Inter & Srv Sys Srvs | Exempt |
| 222 | T23504 | Lead Lan Administrator        | Exempt |

## 3800 Media Services Group

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>                | <b>Flsa:</b> |
|---------------|------------------|----------------------------------|--------------|
| 219           | T23806           | Multi-Media Producer             | Exempt       |
| 223           | T23808           | Mgr AV & Distance Learning Srvcs | Exempt       |
| 221           | T23811           | Sr Multi-Media Producer          | Exempt       |
| 222           | T23812           | Mgr Multi-Med Learn Tech         | Exempt       |
| 222           | T23813           | Proj Mgr Design Srvs             | Exempt       |
| 221           | T23814           | Coord Of Distance Education      | Exempt       |
| 222           | T23815           | Mgr Distributed Educ Fac         | Exempt       |

## 3900 Inst Planning, Anly, Reporting &amp; Data

| <b>Grade:</b> | <b>Job code:</b> | <b>Job title:</b>              | <b>Flsa:</b> |
|---------------|------------------|--------------------------------|--------------|
| 223           | T23904           | Assoc Dir Inst Assessment      | Exempt       |
| 221           | T23905           | Assessment Research Assoc      | Exempt       |
| 223           | T23907           | Assoc Dir Fiscal & Policy Anly | Exempt       |

Effective: October 3, 2008

Certification: \_\_\_\_\_  
 Ted A. Mallo  
 Secretary  
 Board of Trustees

Prom. Under: R.C. 111.15

Rule amp.: R.C. 124.14, 3359.03

Statutory authority: R.C. 3345.31, 3359.01

Prior Effective Date: 4/15/00, 6/21/01, 8/15/01, 10/24/01, 11/24/01, 5/24/02,  
10/28/02, 11/23/02, 1/17/03, 2/22/03, 3/20/03, 5/23/03,  
6/30/03, 1/16/04, 06/11/04, 08/20/04, 9/26/04, 10/7/04,  
12/2/04, 12/13/04, 2/12/05, 3/31/05, 5/28/05, 7/3/05,  
09/02/05, 10/28/05, 10/30/05, 1/30/06, 02/06/06, 4/27/06,  
7/2/06, 9/7/06, 10/13/06, 11-13-06, 11/27/06, 12/29/06,  
2/19/07, 4/1/07, 5/6/07, 7/6/07, 9/3/07, 9/21/07, 11/8/07,  
12/31/07, 2//11/08, 4/17/08, 5/5/08, 6/13/08, 7/6/08,  
8/24/08