

FILED ELECTRONICALLY
ON 5/13/03
WITH AN EFFECTIVE DATE
OF 5/23/03

3359-60-03.5 Grades and the grading system.

(A) Grades.

- (1) A student will receive grades on various types of classroom performance during the progress of most courses and a final grade at the end of the term. At the end of the term, the office of the registrar mails the grade reports to a student's home address; summer grade reports are mailed for both summer sessions at the end of the second summer session.
- (2) Individual tests are usually graded with percentage or letter marks, but official academic records are maintained with a grade-point system.
- (3) This method of recording grades is as follows:

Grade	Grade-points per credit
"A"	4.0
"A-"	3.7
"B+"	3.3
"B"	3.0
"B-"	2.7
"C+"	2.3
"C"	2.0
"C-"	1.7
"D+"	1.3
"D"	1.0
"D-"	0.7
"F"	0.0
"AUD (audit)"	0.0
"CR (credit)"	0.0
"NCR (non-credit)"	0.0

- (4) The following grades may also appear on the term grade reports or on the official academic record. There are no grade points associated with these grades:

"I" - "Incomplete:" indicates that the student has done passing work in the course but that some part of the work is, for good and acceptable reason, not complete at the end of the term. Failure to make up the omitted work satisfactorily by the end of exam week the following term, not including summer sessions, converts the "I" to an "F." The new grade is to be reported by the date that grades are due. When the work is satisfactorily completed within the allotted time, the "I" is converted to whatever grade the student has earned. (If instructors wish to extend the

"I" grade beyond the following term for which the student is registered, prior to the end of the term they must notify the registrar's office in writing of the extension and indicate the date of its termination. It is the responsibility of the student to make arrangements to make up the incomplete work. The faculty member should submit the new grade to the registrar's office in writing.)

"IP" - "In Progress:" indicates that the student has not completed the scheduled coursework during the term because the nature of the course does not permit completion within a single term.

"PI" - "Permanent Incomplete:" indicates the student's instructor and the dean with jurisdiction over the course may for special reason authorize the change of the "Incomplete (I)" to a "Permanent Incomplete (PI)."

"W" - "Withdraw:" indicates that the student registered for the course but withdrew officially sometime after the second week of the term.

"NGR"- "No Grade Reported:" indicates that, at the time grades were processed for the present issue of the record, no grade had been reported by the instructor.

"INV"- "Invalid:" indicates the grade reported by the instructor for the course was improperly noted and thus unacceptable for proper processing.

(B) Probation, dismissal.

- (1) A student who fails to maintain a grade-point average of "2.00 (C)" is placed on academic probation and may be subject to a change of courses, suspension or some other form of discipline. Academic discipline is determined by the dean of the college in which the student is enrolled. Reinstatement of a student is determined by the dean of the college from which the student was dismissed.
- (2) Once dismissed from the university, a student is not eligible to register for credit courses until readmitted.

Effective:

Certification

Date

Promulgated Under: 111.15
Statutory Authority: 3359.01
Rule Amplifies: 3359.01
Prior Effective Dates: 11/4/77, 8/30/79, 1/30/81,
5/15/82, 12/31/86, 5/22/91